

Agenda

Canterbury Mayoral Forum

Date: Friday 27 January 2017

Time: 9.00am to 12.00noon

Venue: Commodore Airport Hotel, 449 Memorial Avenue, Christchurch

Attendees: **Mayors and Chair:** Winston Gray, Winton Dalley, David Ayers, Lianne Dalziel, Sam Broughton, Donna Favel, Damon Odey, Graham Smith, Craig Rowley, Gary Kircher, David Bedford (Chair Environment Canterbury)

Chief Executives: Angela Oosthuizen, Hamish Dobbie, Jim Palmer, Dr Karleen Edwards, David Ward, Andrew Dalziel, Bede Carran, Wayne Barnett, Carolyn Johns (acting), Michael Ross, Bill Bayfield

In attendance: Kim Tay and Michael Prentice, Interbrand (item 4)
Tom Hooper, Canterbury Development Corporation (from 10:30am; item 10)
David Caygill and Don Chittock, Environment Canterbury (item 12)

Secretariat: David Bromell, Anna Puentener, David Perenara-O'Connell
Louise McDonald (minutes)

Apologies:

Time	Item	Person
	<i>Jim Palmer, Chair of the Chief Executives Forum, will chair the meeting until the Forum has selected a Chairperson.</i>	
9:00	1. Welcome, introductions and apologies	Jim Palmer
	2. Confirmation of Agenda	
	3. Minutes from the previous meeting	
	3.1. Confirmation of Minutes, 24 June 2016	
	3.2. Action points	
9:10	4. Presentation and discussion: the case for Canterbury	Interbrand
9:40	5. Selection of Chairperson (report + Briefing to Incoming Mayors BIM, p 4)	Jim Palmer
	6. Selection of Deputy Chairperson (report + BIM, p 4)	Chair
9:50	7. Triennial Agreement 2017–19 (BIM, pp 4–5, 20–23)	Jim Palmer
	8. Mayoral Forum Charter of Purpose (BIM, pp 5, 24–27)	Jim Palmer
10:00	9. Information sharing and reflection on earthquake recovery	Chair (with Mayors Dalley, Gray and Dalziel)
10:30	<i>Morning tea</i>	
10:40	10. Canterbury Regional Economic Development Strategy (CREDS)	Chair / Secretariat
	10.1. Appoint/confirm CREDS work programme leads (BIM, p 6)	
	10.2. Update on current projects / correspondence received	
	10.3. CREDS refresh and draft agenda for workshop with reference group, 23 February 2017	
11:05	11. 3-year work programme, 2017–19 (BIM, pp 6, 28–29)	Jim Palmer
11:15	12. CWMS report	David Caygill
11:25	13. Chief Executives Forum report	Jim Palmer

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| 11:35 | 14. Meeting dates/times/venues for 2017 (BIM, pp 5–6) | Chair |
| 11:40 | 15. General business | |
| | 15.1. Submission on Health (Fluoridation of Drinking Water) Amendment Bill | Dr Karleen Edwards |
| | 15.2. Mayoral Forum and Sister Cities New Zealand Annual Conference, 4-7 May 2017, Invercargill | Secretariat |
| | 15.3. | |
| 12:00 | <i>Mayoral Forum photograph, followed by lunch</i> | |

CANTERBURY MAYORAL FORUM

FRIDAY 24 JUNE 2016 COMMENCING AT 9.00 AM
ENVIRONMENT CANTERBURY, 200 TUAM STREET, CHRISTCHURCH,

PRESENT

Members:

Ashburton District Council	Mayor Angus McKay Andrew Dalziel
Christchurch City Council	Mayor Lianne Dalziel Dr Karleen Edwards
Environment Canterbury	Dame Margaret Bazley (Chair) Bill Bayfield
Hurunui District Council	Mayor Winton Dalley Hamish Dobbie
Kaikōura District Council	Mayor Winston Grey Angela Oosthuizen
Mackenzie District Council	Wayne Barnett
Selwyn District Council	Mayor Kelvin Coe David Ward
Timaru District Council	Mayor Damon Odey Peter Nixon
Waimakariri District Council	Mayor David Ayers Jim Palmer
Waimate District Council	Mayor Craig Rowley Bede Carran
Waitaki District Council	Mayor Gary Kircher Neil Jorgansen (acting CEO)

In Attendance:

Justin Watson (Canterbury International Airport Ltd) for item 6

Environment Canterbury

Steve Gibling, Anna Puentener and Louise McDonald (secretariat)

Katherine Trought (Director Communications and External Relations) for item 7

1. WELCOME

Dame Margaret Bazley welcomed members to the Canterbury Mayoral Forum meeting.

An apology was received from Mayor Claire Barlow

No items of general business were identified.

2. CONFIRMATION OF AGENDA

Dame Margaret Bazley thanked members for the discussion at the dinner on Thursday 23 June and summarised what was agreed.

As Mayor Lianne Dalziel was unable to attend the dinner Mayor Winton Dalley will update her on the discussions.

The outcomes from the Thursday discussions were addressed and the following actions supported:

Regional Transport

In the Regional Transport workstream there was support for the following actions:

1. The Mayoral Forum will encourage the incoming Regional Council to appoint the Chair of the Regional Council (RTC) as chair of the Regional Transport Committee.
2. The Mayoral Forum encourages all Councils to, in appointing their representative and alternate to the RTC, consider the Mayor taking a lead role on the RTC to ensure alignment between the Mayoral Forum workstream and the RTC workstream.

Visitor Workstream

There was a discussion about freedom camping (responsible camping). Mayor Lianne Dalziel shared Christchurch City Council's recent experience with a bylaw that now was being reviewed. Having urban and rural areas in Christchurch, the current bylaw didn't solve the problems. She explained that what was needed is a national approach and consistency nation-wide.

Mayor David Ayers said that in Waimakariri there was support for a bylaw. He was happy to work with the neighbouring councils: Selwyn and Christchurch.

Wayne Barnett noted the feedback from the workshop that those councils not experiencing problems and that did not have bylaws were keen to encourage people to their districts.

It was agreed that that having national consistency was the ideal approach. In the meantime, in the absence of that, Canterbury should develop an approach to share with other South Island regions towards a consistent South Island approach.

In the Visitor Workstream there was support for the following actions:

1. Responsible camping is one focus for the region, look to standardise the response across the region. National guidance is needed and the Forum will engage where it can to support this.
2. Each Council needs to ensure its own key assets are listed in relevant social media apps, including Campermate.
3. It is understood that a bylaw is not the best solution in all circumstances. Each Council will share their approach and where possible align policies and practices. There is an opportunity for regional consistency where information is provided on responsible camping.
4. The region will place a joint submission into the Government's Regional Mid-sized Tourism Infrastructure Fund for a range of prioritised toilet facilities across the region. Where the application is not successful this year, each community will respond as best they can to the likely growth in tourist numbers. This approach will include signage and use of social media to communicate key visitor numbers.
5. The Forum agrees that it will not lead actions on finding and/or implementing solutions for a visitor levy or any such tax. Instead, it will await a national decision, but will continue to advocate to central government about the need to for a solution for funding tourism infrastructure adequately.

Developing the connection with the regional growth programme

With regard to the new connection established with the Regional Growth programme there was support for the following action:

- The Mayoral Forum asks that the CEO's progress the actions and next steps as identified following the reference group meeting on Thursday 23 June and follow up opportunities for funding assistance from central government's Region Growth Programme to progress the work of the Forum and the Canterbury Regional Economic Development Strategy (CREDS).

Fire Service Transition

It was agreed that Mayor Craig Rowley will act as the Forum's representative at the Fire Service Transitional workshop on 7 July in Wellington.

3. MINUTES OF CANTERBURY MAYORAL FORUM MEETING: 29 April 2016

The minutes of the meeting held on 29 April 2016 were confirmed and the action points were noted.

Item 6 was then taken.

6. THE CASE FOR CANTERBURY/USAGE, ATTITUDE AND IMAGE SURVEY

Justin Watson, Christchurch International Airport Ltd (CIAL) joined the meeting and spoke to a PowerPoint presentation 'A Case for Canterbury' that explained that the story or case for a place captures the unique attributes that make a place appealing to live, work and visit.

The key to building a case for Canterbury is to understand the various stakeholder views. It is important to talk to people to find out the current attitudes and perceptions of their place.

Mr Watson explained that people don't tend to buy into a region, but more likely a place. Like a Russian nesting doll the New Zealand/South Island story informs the Canterbury story. Offshore investors would need to be interested in investing in New Zealand before they would consider Canterbury.

The CIAL is about to release a Story for Christchurch that will serve as a contribution to the discussion about what makes Christchurch attractive. He confirmed that this would be available for councils to use.

He then played a video of the New Zealand Story film.

Jim Palmer noted that the Case for Canterbury relates to the CREDS and asked Mayors to provide direction towards developing a request for a proposal for a survey. This will require between \$60,000 to \$80,000, with the possibility of obtaining a 50% contribution from the Ministry of Business Innovation and Employment's regional collaboration fund and other smaller contributions with other sectors.

Mr Watson was thanked for his presentation.

7. PLANTING FOR CANTERBURY

Katherine Trought joined the meeting to speak to the report attached to the agenda about the new website developed to show the extent of planting projects across Canterbury.

Ms Trought showed the Forum the website that included a regional map; a gallery of projects that can be accessed by zone and links to other sites.

It was confirmed that the site includes information on planting of native and non-native species. Any group or individual can add their project to the site.

The site will continue to be developed and could include protection work and other information.

4. CHIEF EXECUTIVES FORUM

Jim Palmer presented the report from the Chief Executives Forum meeting of 4 April 2016.

6. CANTERBURY WATER MANAGEMENT STRATEGY UPDATE

The Canterbury Water Management Strategy update was noted and the Mayors agreed to the following recommendation:

That the Canterbury Mayoral Forum:

1. approves Mayor McKay, Mayor Dalley and Commissioner Caygill as members of the Selection Working Group for the community members of the Canterbury Water Management Strategy Regional Committee; and
2. notes the progress report on the Canterbury Water Management Strategy.

8. FURTHER LOCAL GOVERNMENT COLLABORATION

Jim Palmer introduced this report noting that this work is a continuation of the CREDS and the Canterbury Water Management Strategy.

Using its experience with the Three Waters and transport infrastructure assessment the Christchurch City Council has offered to assist the other Canterbury Councils to identify opportunities for collaboration.

There was support for the following recommendation from the CEO Forum, noting that the list of opportunities will be added to.

That the Canterbury Mayoral Forum:

- 1 note the set of criteria for analysing and prioritising collaborative initiatives in the Canterbury region
- 2 agree to the following list of collaborative opportunities being pursued in the 2016-2019 term:

Major initiatives

- continuing implementation of CREDS (including the Canterbury Water Management Strategy (CWMS))
- assessing merits of integrating water and wastewater delivery, and stormwater, and resourcing implications
- assessing merits of integrating roading and/or transport delivery and resourcing implications
- ongoing joint policy submissions

Minor to mid-sized initiatives

- integration of engineering services and common standards
- further development of GIS/Canterbury Maps
- rating and valuation services
- rural fire amalgamation (including implications and resourcing)
- health and safety collaboration (at an operational level)
- building control and regulatory co-ordination
- benchmarking and performance improvement.

- 3 note that the priorities will be reviewed following the 2016 local body elections and, at least, annually thereafter.
- 4 agree that a list of collaborative achievements over the last three years be prepared for circulation to the community, local government, central government and incoming Mayors.

The meeting adjourned between 10.48 and 10.56am

9. CANTERBURY MAYORAL FORUM – COLLOBORATIVE ACHIEVEMENTS

Jim Palmer introduced this report that provided an overview of the Forum's achievements of the last three years.

It was confirmed that information about the work of the Canterbury forums has been shared with the Marlborough District Council, the West Coast and Southland Regional Councils.

In addition to the achievements listed, Mayor Angus McKay observed that other areas of collaboration, for example tenders for road maintenance and assistance with building consents, had been enabled due to the good relationships developed at the Forum.

Dame Margaret Bazley suggested that at the end of this council term that these achievements are shared with the news media.

10. DRAFT BRIEFING TO INCOMING MAYORS

Jim Palmer presented this item that included three draft documents:

- Briefing to incoming Mayors
- Triennial Agreement 2016-2019
- Charter of Purpose.

Dame Margaret Bazley suggested that an afternoon session be arranged before the first Forum meeting of the new council term to explain the CREDS to new Mayors.

It was agreed that that the Thursdays before Forum meetings should be used productively and that when setting the Forum meeting dates every effort will be made to avoid clashes with individual council's meeting dates.

The Briefing to Incoming Mayors was reviewed and the following comments made:

- Another term to be used to describe the virtual *unitary* authority.
- The new chair will be *selected* (not appointed)
- Discuss with incoming Mayors the Forum meeting regularly with Ngāi Tahu.
- Consider also the relationships with other partners, District Health Boards, NZTA.

The draft Triennial Agreement was approved.

In the clause 5(b) of the draft Charter of Purpose there was reference to Deputy Mayors or Chair attending when a Mayor or Chair was unavailable. It was acknowledged that this provision had been in the agreement for this triennium, but in practice only Mayors and the Regional Council Chair had attended.

There was some support for alternates for the times that a Mayor is unable to attend but would like to have a voice around the table. Dame Margaret Bazley expressed the view that the success of the Forum was due to the relationships developed between the Mayors. It was agreed that the new Forum would decide whether clause 5(b) would remain as currently written.

11. GENERAL BUSINESS

There was no general business.

CLOSURE

Dame Margaret Bazley thanked Steve Gibling and his team for their support. She thanked the Chief Executives for their work and paid special tribute to Jim Palmer and Bill Bayfield.

Noting that Mayors Kelvin Coe and Claire Barlow were not standing for re-election she thanked them for their contribution and wished them well. She said that it had been an amazing experience and it had been a privilege to work with the Forum.

Mayor Lianne Dalziel made a presentation to Dame Margaret and thanked for her leadership and support.

The meeting closed at 12.40 pm.

Action Points

Canterbury Mayoral Forum

As at January 2017

Forum Date	Subject	Actioned by	Deadline	Status
29 April 2016	Paper to the Mayoral Forum on the Canterbury Economic Development Company	Bede Carran / Secretariat	25 Feb 2017	Discussed with Directors Oct 2016. Discussed at CEF Oct 2016.
26 Feb 2016	Template to assist councils to identify and pre-consent suitable sites in their area for hotel developments	Chief Executives / Secretariat	29 Aug 2017	Complete – reported to CEF Aug 2016
26 Feb 2016	Continue to identify priorities and actions for the Visitor Strategy	Winston Gray / Chair / Secretariat	Ongoing	Discussed at Visitor Strategy Workshop Jun 2016; include in CREDS review/refresh Feb 2017
26 Feb 2016	Look at issues around regulation of freedom camping with a view to lobbying central government for change	Policy Forum	Ongoing	Working group formed and work programme reported to CEF Aug 2016. National activity has overtaken need for working group. Secretariat distributes tools, resources and information from central government to TLAs.
26 Feb 2016	Create a map of all free Wi-Fi spots in Canterbury	Canterbury Maps	24 June 2016	Preliminary work completed. Relates to project to map mobile and cellular broadband coverage and identify gaps.
4 Dec 2015	Meet with KiwiRail to advocate for continuing and expanding South Island tourist rail services	Chair / Winston Gray	26 Feb 2016	Discussions have occurred with C&CT. Meeting with KiwiRail 30 June – no risk to rail services at that stage. Revisit post-North Canterbury earthquake (Nov 2016).
4 Dec 2015 24 Jun 2016	Progress work on 'the case for Canterbury' to attract businesses, capital and people to Canterbury – and align with 'the Christchurch story' and CDC's review of the CEDS and convergence of economic development, tourism and event functions	Jim Palmer	Ongoing	Funding sought from SRO Sep 2016. Funding granted and Interbrand engaged on the project for completion by 23 Feb 2017.

Canterbury Mayoral Forum

Item 5

Date: 27 January 2017

Presented by: Jim Palmer, Chair, Chief Executives Forum

Selection of Chairperson

Purpose

This paper outlines the process for the election of the Chairperson and Deputy Chairperson of the Canterbury Mayoral Forum.

Recommendations

That the Canterbury Mayoral Forum:

- 1 **agree** that the voting procedure for the election of the Forum Chairperson and Deputy Chairperson be System A
- 2 **agree** that, in the event of a tie between the highest polling candidates, the names of the candidates receiving an equal number of votes be put into a container, and that the name of the candidate drawn out, by an independent person, be deemed to be elected.

Background

- 1 Clause 25, Schedule 7, of the Local Government Act 2002 (LGA) provides two voting systems for the election or appointment of the chairperson or deputy chairperson of a committee.
- 2 This paper recommends using System A for the selection of the Chairperson and Deputy Chairperson of the Canterbury Mayoral Forum.

System A

- a) *Requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and*
- b) *has the following characteristics:*
 - i. *there is a first round of voting for all candidates; and*
 - ii. *if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and*
 - iii. *if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and*
 - iv. *in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.*

System B

- a) *requires that a person is elected or appointed if he or she receives more votes than any other candidate; and*
- b) *has the following characteristics:*
 - i. *there is only 1 round of voting; and*
 - ii. *if 2 or more candidates tie for the most votes, the tie is resolved by lot.*

Voting process steps

- The Forum resolves its voting procedure to be adopted and the procedure in the event of a tie.
- Nomination for Chair called for (nominated and seconded).
- Nominees may make a brief statement in support of their nomination.
- Voting for Chair as per agreed system.
- Chair declared as elected.
- Chair assumes the Chair.

Date: 27 January 2017

Presented by: Dr David Bromell, Secretariat

Canterbury Regional Economic Development Strategy

Purpose

This paper:

- reports on a meeting with the Minister for Economic Development on 9 November 2016
- recommends a review, refresh and re-launch of the CREDS
- provides a draft agenda for a workshop with the CREDS reference group on 23 February 2017
- reports on major CREDS projects and correspondence sent and received.

Recommendations

That the Canterbury Mayoral Forum:

- 1 **write** to Simon Moutter (Managing Director) and Paul Deavoll (Head of South Island), congratulating Spark NZ on the completion of its 4G upgrade in Canterbury, thanking Spark for its contribution to the economic development of our region, and offering to work with Spark to publicise its achievement
- 2 **direct** the secretariat to work with Spark NZ, the chair of the Mayoral Forum, the lead Mayor for digital connectivity, member councils and the Connected Canterbury reference group to publicise the completion of a significant action in the Canterbury Digital Strategy
- 3 **agree** to review and refresh the Canterbury Regional Economic Development Strategy
- 4 **approve** the draft agenda for a workshop with the CREDS reference group on 23 February 2017
- 5 **invite** Hon Paula Bennett (Deputy Prime Minister and Minister of Tourism), Hon Steven Joyce (Minister of Finance, Minister for Infrastructure), Hon Gerry Brownlee (Minister Supporting Greater Christchurch Regeneration), and Hon Simon Bridges (Minister for Economic Development, Minister of Transport, Minister for Communications) to participate in a launch of the refreshed CREDS in late March or early April 2017
- 6 **note** progress on significant projects and correspondence received from Spark New Zealand, the Office of the Clerk, the Prime Minister and Minister of Tourism, and the Minister for Tertiary Education, Skills and Employment.

Background

- 1 The CREDS was launched in August 2015, with a focus on short-term actions to make a long-term difference. Two sub-strategies were published early in 2016: a *Canterbury Digital Strategy 2016* and a *Canterbury Visitor Strategy 2016*.

- 2 The CREDS was developed through two workshops with identified key stakeholders in December 2014 and February 2015. The previous Mayoral Forum committed to meet with this 'CREDS reference group' approximately six monthly. The Canterbury Development Corporation is contracted by the Mayoral Forum to produce a six monthly indicators report, to assist Mayors and the reference group to assess the extent to which CREDS objectives are being achieved over time.
- 3 Central government supports CREDS development and implementation through the Regional Growth Programme administered by the Ministry of Business, Innovation and Employment (MBIE). Helen Wyn (Department of Internal Affairs) is the Senior Regional Official for Canterbury, supported by Abby Cheeseman (MBIE).
- 4 Further background on the CREDS is provided in the *Briefing to Incoming Mayors*, pp. 6, 11–14.

Meeting with Minister for Economic Development, 9 November 2016

- 5 Helen Wyn facilitated a meeting with Hon Steven Joyce on 9 November 2016, to discuss a refresh of the CREDS in 2017. Present were Jim Palmer (chair, Chief Executives Forum), David Bedford (chair, Environment Canterbury), Jill Atkinson (acting Chief Executive, Environment Canterbury and member of the Canterbury Policy Forum), Tom Hooper (chief executive, Canterbury Development Corporation), and David Bromell (Mayoral Forum secretariat).
- 6 Hon Joyce encouraged us to:
 - build a sense of direction and tell 'the Canterbury story' about one interdependent region (town and country), to give Wellington a strong sense of where Canterbury wants to head and what the priorities are
 - maintain and build business sector involvement in a coalition for action with a common sense of direction
 - develop a proposal for investment in non-main roads (looking at this through both strategic and resilience lenses)
 - further develop our thinking about opportunities for value-added production
 - think about the South Island as a single market (especially for tourism), and the importance of recovering Canterbury's share of the New Zealand visitor market.
- 7 The Minister expressed his willingness to be involved in a CREDS re-launch in late March or April 2017. In discussion after the Minister left, we identified potential opportunities to align launches of the Christchurch Economic Development Strategy, the Canterbury Regional Economic Development Strategy and the case for Canterbury (Canterbury brand story), with good news stories about CREDS achievements and Ministerial pre-Budget announcements.
- 8 Since the North Canterbury earthquake on 14 November, the Senior Regional Official has encouraged us to press on with identifying priority roads for investment (in something like a *Roads of National Significance II*), with a particular focus on resilience to disaster response and recovery.

Refresh of the CREDS

- 9 This paper recommends that the Mayoral Forum review and refresh the CREDS and workshop this with the CREDS reference group on Thursday 23 February 2017 for a re-launch with Government Ministers in late March or early April 2017.

- 10 If the Forum agrees, the secretariat will work with CREDS lead Mayors and their Chief Executives to prepare a common template and presentation to the CREDS reference group.
- 11 A draft agenda for the workshop on 23 February is attached for approval.
- 12 Since the announcement of new Prime Minister Bill English's Cabinet on 20 December 2016, Ministers who might be invited to participate in a re-launch of the CREDS are Hons Bennett, Joyce, Brownlee and Bridges, as this covers portfolios in tourism, finance, infrastructure, greater Christchurch regeneration, economic development, transport and communications.

Update on major projects

- 13 Work is ongoing across all CREDS work programmes. Major projects and correspondence received are noted below.

Regional transport planning and investment

- 14 The earthquake on 14 November reinforced the importance the Mayoral Forum has placed on multi-modal regional transport planning and investment (road, rail, air and coastal shipping).
- 15 On 30 November 2016, Jim Palmer convened an urgent meeting of the CREDS regional transport forum to discuss challenges and opportunities for collaboration post-quake. This forum comprises chief executives and senior managers from the New Zealand Transport Agency, Ministry of Transport, Kiwirail, PrimePort Timaru, Timaru Container Terminal, Port of Lyttelton, Christchurch Airport, SB Global Logistics, Canterbury Development Corporation, and Environment Canterbury.
- 16 We plan to convene a follow-up meeting of this group in time to report to the Mayoral Forum and CREDS reference group, 23–24 February 2017.
- 17 In December 2016, MWH (now part of Stantec) provided a draft report commissioned as a CREDS action on *Harnessing the Potential of Data for Canterbury's Tourism and Transport Networks*. This has been circulated to the Regional Transport Forum for consideration at its next meeting.

Digital connectivity

Fast broadband in rural Canterbury

- 18 Spark NZ has completed its 4G cellular broadband upgrade across the Canterbury region, with the exception of the Hundalee site, which currently presents access difficulties (see attached correspondence from Paul Deavoll, Head of South Island for Spark).
- 19 It is recommended that the secretariat work with Spark NZ, the chair of the Mayoral Forum, the lead Mayor for digital connectivity, member councils and the Connected Canterbury reference group to publicise the completion of a significant action in the Canterbury Digital Strategy.

Advocacy for common-sense regulation

- 20 The Mayoral Forum submitted to the Commerce Select Committee in 2016 on the Telecommunications (Property Access and Other Matters) Amendment Bill. The Office of the Clerk wrote to the secretariat on 14 December 2016 to advise that the Committee's report has been presented to the House.
- 21 In response to submissions from Canterbury Mayors and others, the Committee has inserted a new sub-part to the Bill that would grant statutory rights of access to use existing electricity works (e.g. power poles) for deploying fibre optic cable. The Committee's report comments:

We consider that utilising existing infrastructure for this purpose provides an opportunity to improve rural connectivity in a cost-effective way, while also making progress towards connecting as many New Zealanders as possible to better communications networks. The proposal also meets the bill's objective of allowing more people to realise the benefits of next-generation telecommunications networks, and it is widely supported by submitters.

Improving fibre connectivity

- 22 In late 2016, Mayor Damon Odey secured the agreement of Enable Networks Ltd and the four electricity lines companies in Canterbury (Orion New Zealand Ltd, MainPower New Zealand Ltd, Electricity Ashburton Ltd and Alpine Energy Ltd) to explore a potential engagement model to improve the amount of accessible fibre and provide high bandwidth backhaul connectivity across Canterbury.
- 23 The five parties agreed to Environment Canterbury (on behalf of the Mayoral Forum) managing a contract with a consultant (John Humm, J2 Consulting Ltd) to work with them to develop an engagement model. The contract is fully funded by the parties – the Mayoral Forum provides independent contract management and facilitation.
- 24 The contract commenced on 15 December 2016 for completion by 17 February 2017. John's interim progress report (23 December 2016) indicates positive engagement with all parties.
- 25 Crown Fibre Holdings Ltd (CFH) has extended the closing date for Rural Broadband Initiative II Requests for Proposals until 10 April 2017. John Humm recommended that the Mayoral Forum urgently provide a Statement of Intent to CFH advising its work with Enable and the lines companies and signalling an intent to consider submitting a joint proposal to provide network coverage in the Canterbury region.
- 26 Mayor Damon has previously met with CFH and with the ICT Policy and Programmes team at MBIE. Those meetings (10 October 2016) confirmed the alignment of the Mayoral Forum's initiative with central government direction.
- 27 Mayor Damon approved and signed a letter to intent to CFH on 12 January 2017 (copy attached).

Mapping coverage in Canterbury

- 28 The secretariat is working with Canterbury Maps, Tait Communications, the University of Canterbury and Spark NZ to identify a cost-effective approach to mapping cellphone and cellular broadband coverage, and gaps in coverage. This will provide an evidence base for further work with central government, telecommunications providers and Wireless Internet Service Providers to create 'a fully connected Canterbury'.

Education and training for a skilled workforce

- 29 Mayor David Ayers wrote to the Minister for Tertiary Education, Skills and Employment on 5 September 2016 about access to tertiary education and training for the dependent children of those on temporary work visas.
- 30 Hon Steven Joyce replied on 7 October 2016 (copy attached). The Minister's response clarifies current government policy and encourages discussion with tertiary providers and the Director of Education for Canterbury on how the education system can best support meeting skills needs in the Canterbury region.

Visitor strategy

- 31 Dame Margaret Bazley wrote to the Prime Minister and Minister of Tourism on 30 September 2016 about the increase in visitor numbers to the Canterbury region and tourism infrastructure funding.
- 32 The Rt Hon John Key replied on 9 November 2016 (copy attached), advising that the Government is monitoring demand to ensure that the Regional Mid-sized Tourism Facilities Fund is adequate.

The case for Canterbury (cf. agenda item 9 – presentation from Interbrand)

- 33 Jim Palmer leads a project to research and identify a Canterbury brand story that various stakeholders can use to attract businesses, migrants, visitors and capital investment to the Canterbury region. The 'Canterbury story' will bridge 'the NZ story' and 'the Christchurch story'.
- 34 The Mayoral Forum applied for and received a grant (up to \$70,000) from the Regional Growth Programme to contract Interbrand NZ to research and develop a Canterbury brand story. Environment Canterbury is managing this contract on behalf of the Mayoral Forum.
- 35 Interbrand will complete this project in time to report to the Mayoral Forum's workshop with the CREDS reference group on 23 February 2017.

Agenda

Canterbury Mayoral Forum: CREDS workshop

Date: Thursday 23 February 2017

Time: 3:00–5:30 pm

Venue: Commodore Airport Hotel, 449 Memorial Avenue, Christchurch

Attendees: **Mayors:** Winston Gray, Winton Dalley, David Ayers, Lianne Dalziel, Sam Broughton, Donna Favel, Damon Odey, Graham Smith, Craig Rowley, Gary Kircher, David Bedford

CREDS partners: Tom Hooper (Canterbury Development Corporation), Peter Townsend (Canterbury Employers' Chamber of Commerce), Gill Cox (Committee for Canterbury), Lisa Tumahai / Arihia Bennett (Te Rūnanga o Ngāi Tahu).

CREDS reference group: Dr William Rolleston (Federated Farmers), Craige and Roz Mackenzie (Greenvale Pastures), Tony Hall (Lincoln University), Kay Giles (Ara Institute of Canterbury), Dr Rod Carr / Dr Hamish Cochrane (University of Canterbury), Vic Allen (Christchurch & Canterbury Tourism), Malcolm Johns (Christchurch International Airport Ltd), John Henderson (Ministry of Social Development)

Chief Executives: Angela Oosthuizen, Hamish Dobbie, Jim Palmer, Dr Karleen Edwards, David Ward, Andrew Dalziel, Bede Carran, Wayne Barnett, Stuart Duncan, Michael Ross, Bill Bayfield

In attendance: Kim Tay, Interbrand (item 2)
Dr Peter Fieger (Senior Economist, CDC), item 4
Helen Wyn (Senior Regional Official for Canterbury), item 5

Secretariat: David Bromell, Anna Puentener, David Perenara-O'Connell
Louise McDonald (minutes)

Apologies:

Time	Item	Person
3:00	1. Welcome, introductions and apologies	Chair
3:05	2. Presentation: The case for Canterbury	Jim Palmer / Interbrand NZ
3:20	3. Discussion	
3:30	4. Indicators of progress	Dr Peter Fieger
3:40	5. Canterbury and the Regional Development Programme	Helen Wyn (tbc)
3:50	6. CREDS refresh: workstream objective, achievements to date, proposed priorities and actions 2017–19 (<i>for discussion</i>)	Lead Mayors
	6.1. Regional transport planning and investment	
	6.2. Digital connectivity	
	6.3. Freshwater management and irrigation infrastructure	
	6.4. Value-added production	
	6.5. Education and training for a skilled workforce	
	6.6. Newcomer and migrant settlement	
	6.7. Visitor strategy	
5:00	7. Discussion: Additional initiatives and opportunities for action	Chair
5:30	8. Close	Chair



17 January 2017

Accelerated 4G Rollout in conjunction with Canterbury Councils.

An accelerated rollout of 4G was undertaken across Canterbury in 2016, following the letter Spark NZ received from the Canterbury Mayoral Forum on 11 November 2015 in which the Canterbury Councils offered to assist Spark with its rollout.

Spark NZ prioritised approximately \$14m of investment into Canterbury to ensure that all of the existing mobile sites in rural Canterbury would have 4G coverage by the end of 2016.

I am very pleased to share that Spark NZ met its target of upgrading all sites, with the exception of just one site. The unforeseen North Canterbury earthquakes left the site at Hundalee with a broken guywire on the mast and the mast is unable to be climbed for safety reasons. It is a priority for us to repair this once road access to the site, for a crane to be taken up, is gained.

Additionally, late 2016 a new mobile site was completed at Glenavy and this site has 4G. An additional antenna was also added to the site at Aylesbury late 2016 to provide some more specific coverage to Kirwee.

Most of Christchurch City itself already had 4G in 1800MHz deployed however, during 2016 an overlay across the City of 4G in 700MHz was completed, adding significant additional capacity to these sites.

During 2016 Spark NZ launched a Wireless Broadband Service meaning that for many people who had poor performing fixed line broadband, an effective wireless broadband option is now available using the 4G service.

To date the working relationship with Councils, especially around consents to complete this work, has been very positive. In 2017 we would like to move to using Council communications channels, including websites and newsletters as mentioned in the letter of 11 November 2015, to inform Canterbury residents of the options now available to them and to share some local stories of how people are making effective use of these technologies to enhance their personal lives or businesses.

It would be useful please if each council could nominate a communications person with whom we could work to undertake this.

Following a combined Spark/CCL/Revera presentation to the Canterbury Chief Executives Forum on 29 August 2016 it was agreed that a working group representing Councils would be formed and the composition of the group was communicated by Sponsor, Hamish Dobbie. I appreciate that the North Canterbury Earthquakes will have impacted progress with this group however we are keen to engage and offer assistance where we can. We see this as an opportunity to assist Councils to continue to develop online services for ratepayers and drive broadband usage, as per the letter of 11 November 2015.

We are already seeing the difference the 4G rollout is making across Canterbury. In the Methven township my smartphone was able to perform download speeds in excess of 100Mbps and I have heard numerous examples of people moving to Wireless Broadband and seeing speeds increase 30x or even up to 50x faster.

Together we have made a great start and in 2017 we look forward to working closely with you to take this opportunity for Canterbury to the next level.

We look forward to hearing from you.

Kind regards

A handwritten signature in blue ink, appearing to read 'Paul Deavoll', with a long horizontal line extending from the end of the signature.

Paul Deavoll
Head of South Island, Spark NZ

12 January 2017

Steve Inglis
Project Manager
Crown Fibre Holdings Ltd

RBI2.MBS@crowdfibre.govt.nz

Dear Steve

Expansion of broadband and mobile coverage in Canterbury

I write as lead Mayor of the digital connectivity work programme in the Canterbury Mayoral Forum's regional economic development strategy (CREDS), to register an interest in the RBI2 request for proposals due by 3 April 2017.

The Canterbury Mayoral Forum comprises the Mayors of the 10 territorial authorities in Canterbury, from Kaikōura District in the north to Waitaki District in the south, and the chair of the regional council (Environment Canterbury).

The Mayoral Forum has identified digital connectivity as key infrastructure for the other six work programmes in the CREDS. Our objective is 'a fully connected Canterbury', with fast broadband in rural Canterbury to drive value-added production and ensure that our whole region can achieve the best possible results in health, education, social connectedness and economic growth.

Our priority in 2016 was fast cellular broadband, achieved through partnership with Spark New Zealand. By the end of 2016, Spark completed an accelerated 4G upgrade across the region.

Our priority for 2017 is accessible fibre and high-bandwidth backhaul connectivity.

On 28 July 2016, Dame Margaret Bazley (then chair of the Mayoral Forum) and I met with Simon Allen and Graham Mitchell of Crown Fibre Holdings Ltd (CFH) to outline our priorities and plans and check alignment between these and central government directions.

On 10 October 2016, following initial discussions with Enable Networks Ltd and the four electricity lines companies in Canterbury (Orion New Zealand Ltd, MainPower New Zealand Ltd, Electricity Ashburton Ltd and Alpine Energy Ltd), I met with Dr Murray Milner and with Jane Tier and members of her team in the ICT Policy and Programmes team in the Ministry of Business,

Mayors standing together for Canterbury.

Secretariat, E: secretariat@canterburymayors.org.nz W: www.canterburymayors.org.nz
C/- Environment Canterbury, PO Box 345, Christchurch 8140 T: 03 345 9323

Innovation and Employment. These meetings further confirmed a strong alignment between Canterbury Mayoral Forum initiatives and central government priorities and direction.

I subsequently secured the agreement of Enable and the lines companies to work with and fund an independent consultant (contracted by Environment Canterbury on behalf of the Mayoral Forum), to explore a potential engagement model whereby the five parties might work together to improve the amount of accessible fibre and provide high bandwidth backhaul connectivity across Canterbury. We contracted John Humm (J2 Solutions) on 15 December 2016 – John is working with the five parties and will provide a final report by 17 February 2017.

Without pre-judging the outcome of this piece of work, I want to signal the potential for a Canterbury consortium, with the support of the Canterbury Mayoral Forum, to submit a joint response to the RBI2 Request for Proposals.

I provide this early registration of interest in the spirit of CFH's invitation to local government authorities to co-fund or otherwise assist, in order to improve rural broadband connectivity. As previously signalled to Simon Allen and Graham Mitchell, Canterbury local authorities are particularly keen to work with CFH and with Respondents (or a consortium of Respondents) in Canterbury to:

- avoid duplication and over-build, and
- prioritise investment where this enables:
 - digital management of irrigation infrastructure and precision agriculture
 - enhanced tourist experiences
 - road safety, and access to emergency services generally.

To build the evidence base to support this, we have been talking with Canterbury Maps, Tait Communications Ltd, the Wireless Research Centre at the University of Canterbury and Spark New Zealand about a cost-effective approach to mapping gaps in cellphone and mobile broadband coverage in Canterbury.

I will contact you again after we have received the final report from John Humm, but wanted to signal earlier rather than later the Canterbury Mayoral Forum's strong interest in the Request for Proposals and our willingness to work with Respondents to achieve 'a fully connected Canterbury'.

Yours sincerely



Damon Odey
Mayor, Timaru District Council
Lead Mayor, Digital Connectivity, Canterbury Mayoral Forum

cc. Steve Fuller, Enable Networks Ltd
David Freeman-Greene, Orion New Zealand Ltd
Mark Williamson, MainPower New Zealand Ltd
Jeremy Anderson, Electricity Ashburton Ltd
Andrew Tombs, Alpine Energy Ltd
John Humm, J2 Solutions



Office of Hon Steven Joyce

Minister for Economic Development
Minister for Regulatory Reform
Minister of Science and Innovation
Minister for Tertiary Education, Skills and Employment

Minister Responsible for Novopay
Associate Minister of Finance

07 OCT 2016

David Ayers
Mayor of the Waimakariri District
Waimakariri District Council
Private Bag 1005
RANGIORA 7440

Dear David

Thank you for your letter of 5 September 2016 about access to tertiary education and training for the dependent children of those on temporary work visas, to meet the skills needs in Canterbury. I apologise for the delay in responding to you.

The Government recognises the importance of strengthening links between education and employment, and young people having opportunities to access vocational and trades training. We are continuing to expand and promote vocational and trades related options in education.

Some vocational training opportunities within school settings, such as trades academies, can be accessed by the dependent children of work visa holders. Trades academies enable school students in years 11 to 13, who are interested in a career in trades or technology, to combine 1 to 2 days study at a trades academy with 3 to 4 days study at school. This learning option supports them to work towards NCEA Level 2 or 3 qualifications, and potentially a tertiary qualification. The Land Based Trades Academy and the Canterbury Tertiary College Trades Academy are the two trades academies currently operating in the Canterbury region.

Alternatively, if children of work visa holders are on visas that permit them to work and are in employment, they could access industry training opportunities, including apprenticeships, through their employer. This would provide them with training opportunities and potentially help meet skills needs in Canterbury.

Tertiary education differs from compulsory schooling education provision. Tertiary education's balance of private, rather than public benefit, is greater than that of the compulsory system. Tertiary graduates, on average, earn a higher wage premium than people with school level qualifications only.

The investment that the Government makes in tertiary education is based on the public economic and social returns to New Zealand of tertiary education. These returns only occur when graduates remain in New Zealand or retain a strong connection to New Zealand. This is the basis for residency requirements relating to tertiary tuition subsidies.

When approving student visas for those 16 years or older who are a dependent of a worker, Immigration New Zealand is clear in its communications that they will be required to pay international student fees if they attend a tertiary education provider.

In tertiary settings, dependent children of work visa holders do not meet the eligibility criteria of domestic students, and tertiary education providers do not receive government subsidies for these students. This leads to tertiary providers treating them as international students.

Tertiary providers have discretion to set the fees charged to international students. You may consider discussing fee options with the tertiary provider stakeholders working with you on the Canterbury Regional Economic Development Strategy.

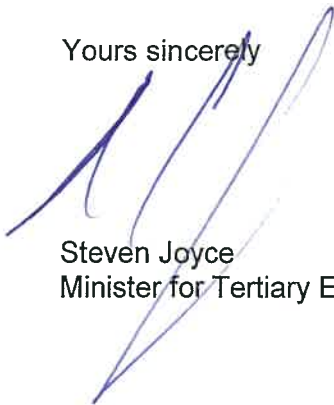
In future advice on fund settings, Ministry of Education officials will consider the eligibility of dependent children of work visa holders for Youth Guarantee fees-free. While Youth Guarantee fees-free is tertiary provision, it supports young people to gain NCEA Level 2 or equivalent in an alternative setting to school.

The Government is not planning to amend the current definition of domestic students that applies to general tertiary education provision to include the dependent children of work visa holders.

I suggest you continue to work with Coralanne Child, the Director of Education for Canterbury, to explore how the education system can support meeting skills needs in the Canterbury region. You can contact Coralanne by email at, carolanne.child@education.govt.nz, or by phone on 03 378 7345.

I trust that this information is helpful.

Yours sincerely



Steven Joyce
Minister for Tertiary Education, Skills and Employment



Office of the Mayor

Waimakariri District Council
Private Bag 1005, Rangiora, New Zealand.
Telephone 0-3-311 8900
or 0-3-327 6834
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Website: www.waimakariri.govt.nz

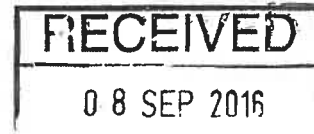
Our Reference: GOV-18 / 160905090695

5 September 2016

Hon Steven Joyce
Minister for Tertiary Education

Hon Hekia Parata
Minister of Education

Parliament Buildings
Private Bag 18041
WELLINGTON



Dear Ministers Joyce and Parata

Access to Tertiary Training for Children of Migrant Workers

I am writing to you on behalf of the Canterbury Mayoral Forum seeking your assistance in addressing an issue that is impacting both the economic potential of the region, as well as Canterbury's ability to retain much needed migrant workers.

The issue is that children of migrant workers have access to secondary education up until their 19th birthday as though they were a permanent resident or citizen of New Zealand, which is greatly appreciated by those families. However, should their children leave secondary school before the age of 19 they are considered an international student, with the commensurate student fees payable. This is particularly a concern where students are considering trade or other vocational training opportunities.

We are seeking consideration being given to enable those students to access tertiary education and training, as though they were a domestic student, up until their 19th birthday.

Background

The Canterbury Mayoral Forum is working collaboratively with many sectors and business groups in Canterbury giving effect to the Canterbury Regional Economic Development Strategy (CREDS).

The Strategy has seven priority work programmes contributing to the vision of building a strong, innovative economy with resilient, connected communities and a better quality of life for all. A mayor has been allocated responsibility to lead each of the work programmes.

I am responsible for leading the Education and Training work stream and we have a governance group overseeing the activity. It includes representatives from the University of Canterbury, Lincoln University, the ARA Institute of Canterbury, the Lincoln Hub, private education providers, the Primary ITO, as well as Ngai Tahu.

Access to affordable education for the children of migrant workers is one issue that the governance group has identified that would make a difference to retaining migrant workers in the region.

Securing and retaining migrant workers is seen as fundamental to providing the workforce that Canterbury needs in the future. This is particularly the case in the rural parts of the region where through population ageing and urban drift it is, and will be, very challenging to maintain the workforce required to support the highly productive rural areas. Accordingly, a significant part of the CREDS focus is to make migrants feel welcome and ensure they have access to services that support them and their families.

Anecdotally, we have been advised that some migrants cannot afford to remain in New Zealand once international fees are payable for their children and some have looked to move to Australia where we understand that impost does not exist. Securing comprehensive data to determine the extent of the issue is difficult as we understand that the NEETS data may not provide a complete picture.

Currently, children of migrants have access to secondary schooling up until their 19th birthday, being assessed as domestic students. We believe that migrants' children who do not complete their Level 2 or 3 education requirements would become more productive members of the community if they had access to affordable vocation and trades training.

If they had access to tertiary education and training up until their 19th birthday on the same basis as permanent residents or New Zealand citizens we see this as providing positive support to those families, and facilitating their children becoming more productive members of our community.


We are not seeking any change to the age threshold applicable to the children of migrant workers, therefore meaning that they would continue to be assessed as international students beyond their 19th birthday.

We appreciate that responding positively to our request would have need consideration from national perspective. However, we are confident that it relatively small change in policy setting would be of benefit to all regions.

We would be very happy to work with officials in furthering this proposal, or to provide any further information or other assistance that may be required.

I look forward to your response.

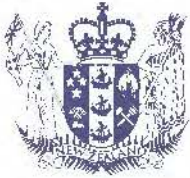
Yours sincerely



David Ayers
Mayor of the Waimakariri District

and

On behalf of the Canterbury Mayoral Forum



Prime Minister

Dame Margaret Bazley
 Chair
 Canterbury Mayoral Forum
 C/- Environment Canterbury
 PO Box 345
CHRISTCHURCH 8140

9 NOV 2016

Dear Chair and Mayors of the Canterbury Mayoral Forum

Thank you for your letter of 30 September 2016 regarding the increase in visitor numbers to the Canterbury region and tourism infrastructure funding.

I acknowledge your comments relating to the challenges communities face, particularly in regions with high visitor numbers relative to their ratepayer bases. As I mentioned in my previous response to you, the growth in visitor numbers has thrown up challenges for some regions around the country. As you are aware, the Regional Mid-sized Tourism Facilities Fund (MFF) was established to help communities meet the needs of a growing number of tourists and independent travellers including freedom campers. It is pleasing to see that a number of Canterbury councils submitted bids to the MFF and have received funding for a number of projects.

The Government is keeping a close eye on the demand for funding to ensure the Fund is adequate to help communities with small projects meet the needs of a growing number of tourists. This will help inform decisions as to the future of the fund.

I would like to reiterate my thanks for your service as Chair of Environment Canterbury and the role you have contributed to Environment Canterbury.

Thank you again for bringing these issues to my attention and I wish you well for the future.

Yours sincerely

Rt Hon John Key
PRIME MINISTER AND MINISTER OF TOURISM

EC - CHCH			
FILE REF: <i>223540</i>			
DOCUMENT No.: <i>223540</i>			
15 NOV 2016		ACTION	INFO
<i>223540</i>			

Date: 27 January 2017

Presented by: David Caygill, Environment Canterbury

Canterbury Water Management Strategy update

Purpose

This paper updates the Canterbury Mayoral Forum on the Canterbury Water Management Strategy (CWMS).

Recommendations

That the Canterbury Mayoral Forum:

- 1 **note** the progress report on the CWMS.

Progress report

CWMS Zone and Regional Committees

- 1 There is a number of recent and upcoming changes to membership of the Regional Committee. Changes include:
 - the three-yearly 'refresh' of community members on the Regional Committee (two members reappointed and five new members). There were also three new rūnanga appointments. Their first meeting was 11 October 2016.
 - changes arising from local body elections. There are new Territorial Authority (TA) representatives from south and central Canterbury, and Christchurch City Council and two new Environment Canterbury representatives. Their first meeting was in December 2016. There will also be two new zone representatives in the new year (the current ones have been elected to Environment Canterbury).
 - after the 2015 change of boundaries of the Orari-Temuka-Opihi-Pareora (OTOP) Zone Committee, Waimate District Council is now a partner of the Committee (alongside Timaru and Mackenzie District Councils).
- 2 There has been no routine 're-fresh' of zone committees' membership in 2016.

Infrastructure

Ministry of Primary Industries and Crown Irrigation Investments Ltd

- 3 CWMS infrastructure personnel are actively engaging with both the Ministry of Primary Industries (MPI) and Crown Irrigation Investments Ltd (CIIL) over access to funding support for investigation of Canterbury infrastructure concepts.

Hurunui-Waiiau

- 4 On 27 July 2016, Hurunui Water Project (HWP) shareholders voted to authorise their Board to raise debt funding and to enter into contracts on an Early Contractor Involvement (ECI) basis, with Rooney Earthmoving confirmed as the ECI. Shareholder funding to unlock the Irrigation Acceleration Fund has been confirmed and on 7 October 2016 HWP submitted its application to CIIL's Regional Irrigation Development Fund for funding assistance for its feasibility phase programmed to occur over an 18 month duration.
- 5 Amuri Irrigation Co. Ltd (AIC) has entered into a contract with Monadelphous Ltd to supply, install and commission a 130km pipe network, with completion due September 2017. This will substantially reduce distribution water losses and energy use.
- 6 Zone Committee encouragement has resulted in substantial progress in developing a combined infrastructure concept by the three major entities with an interest in irrigation – HWP, AIC and Ngāi Tahu Farming. Work has commenced on assessment of a wide range of infrastructure options requested by the Zone Committee.

Waimakariri

- 7 An interim decision from the Environment Court on the Waimakariri Irrigation Ltd (WIL) 8.2Mm³ storage resource consent appeal, issued on 7 September 2016, indicated “Court at this stage not able to indicate whether consent will be forthcoming or not” and requested further information and evidence from WIL. The process is expected to run into 2017.

Selwyn Waihora

- 8 Construction for Stage 2+ of Central Plains Water Ltd (CPWL) and CPWL Sheffield sub-scheme is expected to start in February 2017.

Ashburton

- 9 Rangitata Diversion Race Management Ltd (RDRML) has lodged consents for a 53Mm³ maximum volume storage facility, plus an additional take of 10M³/s from the Rangitata River at high levels.
- 10 Ashburton-Hinds Managed Aquifer Recharge (MAR) is underway. Early monitoring results indicate a substantial rise in ground water levels, along with drop in nitrate levels at some sites.

South Canterbury

- 11 Hunter Downs Irrigation Ltd was renamed Hunter Downs Water Ltd (HDWL) as at 1 July 2016. HDWL is working with Rooney Earthmoving to finalise a costing for a concept involving a canal near the coast and distribution inland via pumped laterals. Wainono augmentation concept via a wetland is being progressed.
- 12 OTO coastal zone water resource study experiments have been discussed with multiple local parties to refine estimates of demand. This process has indicated a demand of some 20Mm³ per year. An additional 2.5m³/s reduction in flow available for irrigation in the Opuha/Opihi system, due to the effect of stream depletion rules in the Land and Water Regional Plan (LWRP), has also been identified as a potential demand. Support for a concept design and costing stage to supply future OTO water demand from the Rangitata is being sought from MPI/CIIL.

Water use effectiveness and efficiency

- 13 Opportunities to encourage effective and efficient use of water are integral to good infrastructure practices. A work programme with Irrigation NZ as a key partner involving industry organisations, research agencies and other relevant parties is evolving and expanding focussing on providing actionable information to rural and urban water users.

Regional planning

- 14 The Canterbury Regional Policy Statement has strong references to the CWMS and provides ongoing statutory support for the vision and principles of the CWMS. The LWRP is now operative, and sets outcomes and limits for water quality for urban and rural water bodies that can be adjusted at local level as sub-regional chapters are added.
- 15 The Omnibus Plan Change to the LWRP (Plan Change 4) addressed a range of issues with region-wide aspects of the plan. All appeals on this plan change have now been withdrawn, with only one minor change resulting (relating to the definition of inanga spawning habitat).
- 16 A change to the LWRP that revises the regional level approach to farm nutrient management, and incorporates nutrient discharges based on industry agreed Good Management Practices, was notified on 13 February 2016 (Plan Change 5). The hearing has now closed and deliberations are underway, with a decision expected in a few months.
- 17 Work continues on developing local solution packages with the Zone Committees and then reflecting the solutions in sub-regional chapters. The table below outlines the current status of all sub-regional processes.

Zone	Progress	Next steps
Selwyn Waihora	Selwyn-Te Waihora Plan Change to the LWRP made operative from 1 February 2016	Implementation
Ashburton	Three High Court appeals received on the Hinds Plan Change to the LWRP; one appeal (Federated Farmers) has been resolved by Court order; discussions ongoing on other appeals (Barrhill Chertsey Irrigation and Rangitata Diversion Race)	Operative date depends on resolution of appeals
Waitaki catchment (Upper and Lower Waitaki Zones)	All changes to the Waitaki Catchment Water Allocation Plan are now operative	Implementation of Plan Change 3 including consent reviews
	Decision on the South Coastal Canterbury Plan Change to the LWRP notified 1 October 2016; one appeal (Federated Farmers) received. This plan change provides a mechanism for updating limits following OVERSEER version changes. Updated limits in response to the November 2016 update are now available on the ECan website.	In appeal period at time of writing
	Waitaki Plan Change to the LWRP notified on 13 February 2016	The hearing has now closed and deliberations are underway, with a decision expected in a few months.
Banks Peninsula	Decision on the Wairewa Plan Change to the LWRP notified; period for appeals now closed; no appeals received	Implementation of Wairewa Plan Change and progressing on-the-ground actions

Orari-Temuka-Opihi-Pareora	Currently in collaborative process led by Zone Committee to develop package of actions for freshwater management, including recommendations for a sub-region plan change and for on-the-ground actions	'What if' scenarios for water management to be explored with public meetings in early 2017, followed by development of a solutions package in mid-2017, and notification of a sub-region plan change in 2018 alongside implementation of on-the-ground actions
Waimakariri	Currently in collaborative process led by Zone Committee to develop package of actions for freshwater management, including recommendations for a sub-region plan change and for on-the-ground actions	'What if' scenarios for water management to be explored with public meetings in early 2017, followed by development of a solutions package in mid-2017, and notification of a sub-region plan change in 2018 alongside implementation of on-the-ground actions
Hurunui Waiau	Setting up for a collaborative process, looking at water management across the zone, including existing plans. Process design now mindful of the impact of the earthquakes in the northern part of this zone.	Collaborative process will begin in earnest in 2017; notification of a plan change in 2019 alongside implementation of on-the-ground actions

On-the-ground action: ZIP delivery

- 18 Up to January 2017, \$5.9 million has been approved for 325 projects under the CWMS *Immediate Steps* biodiversity programme. Key projects include pest control to improve river bird habitat on braided rivers on the Upper Rangitata, Rakaia and Clarence Rivers. *Immediate Steps* is also supporting ongoing restoration at Te Waihora and Wainono Lagoon. Zones each have local priority projects.
- 19 Environment Canterbury has established Zone Delivery teams to focus resources on delivering to each Zone Committee's Zone Work Programme. Each Zone Work Programme covers a wide range of objectives set out as 'five-year outcomes' that contribute to CWMS targets. Activities include biodiversity enhancement and protection, improving on-farm practices, and specific local projects on local water bodies.
- 20 Delivering on CWMS outcomes will require effort from a range of key partners. Environment Canterbury is piloting an 'integrated' Zone Work Programme in Selwyn Waihora, that weaves together input from industry sectors and TA agencies and irrigation schemes to achieve the community agreed outcomes and milestones.
- 21 Zone Manager positions have been established for each CWMS zone. Each Zone Manager leads a team, comprising staff with expertise in biodiversity, land management, extension and compliance. Zone Managers co-ordinate and report on the Zone Work Programme to their Zone Committee on a quarterly basis, and progress is published online. The Zone Managers are:

Name	Zone	Location
Andrew Arps	Waimakariri	Tuam St, Christchurch
Kevin Heays	Kaikōura	Kaikōura
Leanne Lye	Hurunui, Waiau (during earthquake response)	Amberley
Michael Hide	OTOP, Lower Waitaki, Upper Waitaki	Timaru
Paul Hulse	Christchurch, West Melton, Banks Peninsula	Tuam St, Christchurch
Donna Lill	Ashburton	Ashburton
Michaela Rees	Selwyn Waihora	AgResearch, Lincoln

- 22 In addition to the zone-based Zone Work Programmes, Environment Canterbury is updating and establishing new work programmes with key partners (sector groups and key agencies), such as Dairy New Zealand, Beef & Lamb New Zealand, Irrigation New Zealand, Fish & Game New Zealand and the Canterbury District Health Board. The work programmes provide a strong project focus for each of these partners.
- 23 There is a region-wide push to ensure that all Canterbury farms are at industry-agreed Good Management Practice. Practices relating to water quality were developed from the Canterbury Matrix of Good Management project and were first published in April 2015. While intended for use in Canterbury, there is strong central government interest in the Canterbury approach and the possible use of these Practices as a basis for a nationwide drive.
- 24 To date, approximately 2,630 Farm Environment Plans have been completed in Canterbury, with support from industry stakeholders such as Fonterra, Dairy New Zealand, Beef & Lamb New Zealand and the major irrigation schemes.
- 25 We are also seeing strong support from the irrigation schemes that have already audited 250 farms to track progress towards Good Management Practice.

Canterbury Mayoral Forum

Item 13

Date: 27 January 2017

Presented by: Jim Palmer, Chair, Chief Executives Forum

Chief Executives Forum report

Purpose

This paper reports on the recent work of the Chief Executives Forum and the Canterbury Policy Forum.

Recommendations

That the Canterbury Mayoral Forum:

- 1 **receive** the report.

Progress report

- 1 The last Canterbury Mayoral Forum meeting was held on 24 June 2016. Since then, the Chief Executives Forum met on 29 August and 31 October 2016. The Canterbury Policy Forum met on 12 August and 2 December 2016. Key items from those meetings are outlined below.

Canterbury Drinking Water Reference Group

- 2 In light of the Havelock North drinking water contamination inquiry, a short-term Canterbury Drinking Water Reference Group was established in September 2016, led by Bill Bayfield (Environment Canterbury). Members of the group comprise representatives from Environment Canterbury, all Canterbury councils and the CDHB Medical Officer of Health. Council representatives include water supply engineers, consents officers and water scientists.
- 3 The group will report to the Canterbury Mayoral Forum in February 2017 on the vulnerability of drinking water supply in Canterbury, note contingency plans and recommend any amendments to current practice as may be required.
- 4 It is not the intention of the group to produce an overarching report on Canterbury drinking water. Individual TAs will deal with water supply issues that may be identified during this exercise; Environment Canterbury is available to assist councils where requested.

Exploration of infrastructure as a service

- 5 In August 2016, Chief Executives heard a proposal from Spark, CCL and Revera to explore opportunities for shared infrastructure that supports and stores data, applications and storage, i.e. 'infrastructure as a service'.
- 6 Chief Executives agreed to the formation of a short-term Technology Working Group to liaise with Spark to explore and identify potential benefits. Hamish Dobbie (Hurunui) leads this Group, with representatives from councils and Environment Canterbury.
- 7 There is potential to look into 'software as a service' once the infrastructure exploration is complete.

Rating and Valuation Services project

- 8 Councils' expenditure in administering valuation and rating systems is substantial. Smaller councils, in particular, have exposure around ensuring adequate capability and capacity to deliver these functions. Larger councils also face some risk in this area.
- 9 In November 2015, Chief Executives agreed to investigate a range of potential options for greater co-operation. Canterbury Finance Managers agreed the project was needed to address areas of risk, particularly around rating knowledge.
- 10 Ernst & Young won the tender for the work. The project scoped collaborative opportunities across valuation and rating tasks to address the risks associated with rates revenue through enhanced capability and capacity for the councils. It also sought to identify whether there are opportunities to enhance cost efficiencies.
- 11 In August 2016, Chief Executives agreed to progress the project to the next phase, requiring contributions from councils totalling \$250,000 (with Environment Canterbury contributing the majority). A management group was formed and reported to Chief Executives on 31 October 2016.
- 12 Next steps for the project include a rating officers forum and the establishment of a steering group to look at options for sharing technology and a shared valuation platform. David Ward (Selwyn) leads this work.

Three Waters strategic assessment

- 13 On 29 April 2016, the Mayoral Forum approved the development of a strategic assessment to determine if there is a 'case for change' in how Three Waters are delivered within the Canterbury region. Christchurch City Council has provided resource to lead this work.
- 14 Work was initiated in June 2016, with meetings held with representatives from each district council and Environment Canterbury to determine the current state, drivers for change and future opportunities regarding the delivery of Three Waters services.
- 15 Hamish Dobbie is Executive Sponsor. The Engineering Managers Group will help develop the strategic assessment and endorse the output prior to reporting to the Chief Executives Forum for approval. The final report is due to be presented to the Chief Executives Forum in April 2017.

Collaboration Working Group

- 16 A Collaboration Working Group, led by Bill Bayfield, addresses issues raised by the Chief Executives and Policy Forums regarding collaboration activities. The work will result in a process for councils to decide what to collaborate on, why, when, how, with whom and who pays.
- 17 The Group has drafted criteria for working together, a decision framework for assessing collaborative projects, and a policy and process for joint advocacy. An agreed methodology for cost allocation and an evaluation process have also been developed. These were presented to the Policy Forum on 2 December 2016 for discussion and feedback to the Chief Executives Forum on 3 February 2017.
- 18 Agreement on collaborative activities and cost sharing will enable councils to budget for associated costs in their Annual and Long-Term Plans.
- 19 The Canterbury Policy Forum has identified central government regulation that is likely to require a regional response in 2017. Councils have been invited to indicate their interest in participating in and/or leading development of regional submissions.

Long-Term Plan Working Group

- 20 An initiative of the Policy Forum, and building on successful collaboration during the 2015–2025 Long-Term Plan process, a Long-Term Plan Working Group for the 2018–2028 process has been formed, led by David Ward and involving representatives from all Canterbury councils.
- 21 Potential opportunities for collaboration include:
 - population analysis – consistent use of population estimates and projections
 - sharing draft infrastructure strategies to identify opportunities for alignment and shared services
 - sharing draft financial strategies to build a whole-of-region view of cost pressures
 - sharing information on proposed levels of service to identify opportunities and options and provide consistent levels of service across the region.

Other matters

- 22 Chief Executives also noted that:
 - the Canterbury Regional Stormwater Forum met in October 2016 with approximately 50 participants. A progress report will be available to the Mayoral Forum in February 2017.
 - a region-wide health and safety advisors group is underway, building on successful collaboration between the four councils initially involved in a ‘virtual team’ – for report to the Chief Executives Forum on 3 February 2017
 - a working group has been established to improve alignment of the multiple regional forums and technical working groups.



9 December 2016

Dame Margaret Bazley
 Environment Canterbury
 PO Box 345
 CHRISTCHURCH 8140

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DOCUMENT No.: 238525			
13 DEC 2016			
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Dear Madam

SAVE THE DATE - MAYORAL FORUM AND SISTER CITIES NEW ZEALAND ANNUAL CONFERENCE 2017

Invercargill City is hosting the 2017 Mayoral Forum and SCNZ annual conference from 4 to 7 May 2017 – and I invite you to please save the date in your diaries.

I'm very keen to host as many of my Mayoral colleagues as possible from around the country and we have worked hard to make a programme that is relevant and useful to you.

The three-day programme starts with a Mayoral Forum on Thursday 4 May, at Level 6, the Kelvin Hotel, from 12.00 pm to 5.00 pm. The topic for the Mayoral Forum is *Encouraging Immigrants to the Provinces and Keeping Them*.

The Mayoral Forum is followed at 5.30 pm by the Conference welcome, cocktail party and dinner at the stunning Edwardian Civic Theatre.

The theme of the conference is *Communication Overcoming Distance* and we have put together a diverse and thought-provoking list of speakers, plus outings and events to engage and delight delegates.

Day Two, Friday 5 May, is based at the Civic Theatre, with field trips during the day and lunch at Oyster Cove at Bluff's Stirling Point, home of the iconic signpost. That evening delegates will visit Invercargill's newest attraction, the world-class Richardson's Transport World, for the SCNZ Awards Dinner.

Day Three, Saturday 6 May, we are back in the Civic Theatre where the focus is on our international speakers and our youth. Then in the afternoon we have a coach tour to enjoy the scenery of Southland province – either with an excursion and cruise to the Glow Worm Caves in Te Anau, or to explore the seaside-village of Riverton.

We are aiming for our conference have an inclusive, New Zealand-wide appeal – where high quality speakers combine with the best our province has to offer, to provide delegates with a memorable and enjoyable experience. The conference coincides with the opening weekend of duck shooting and also takes place in Oyster Season – so it will be a weekend with a real Southland flavour.

I would be delighted if you are able to accept my invitation to participate.

Registrations are now open at <http://icc.govt.nz/sister-cities-conference-2017/>

Yours faithfully

A handwritten signature in black ink, appearing to read "Tim Shadbolt". The signature is written in a cursive, flowing style.

Tim Shadbolt
MAYOR