

Agenda

Canterbury Mayoral Forum

Date: Friday 29 November 2019

Time: 9:00 am to 12:00 noon

Venue: Commodore Airport Hotel, 449 Memorial Avenue, Christchurch

Attendees: Mayors/Chair:

Neil Brown (Ashburton), Lianne Dalziel (Christchurch), Marie Black (Hurunui), Craig Mackle (Kaikōura), Graham Smith (Mackenzie), Sam Broughton (Selwyn), Nigel Bowen (Timaru), Dan Gordon (Waimakariri), Craig Rowley (Waimate), Gary Kircher (Waitaki), Jenny Hughey (Environment Canterbury)

Chief Executives:

Jim Palmer (Waimakariri, CEs Forum Chair), Hamish Riach (Ashburton), Hamish Dobbie (Hurunui), Angela Oosthuizen (Kaikōura), Suzette van Aswegen (Mackenzie), David Ward (Selwyn), Bede Carran (Timaru), Stuart Duncan (Waimate), Bill Bayfield (Environment Canterbury).

In attendance:

Warren Gilbertson – Provincial Development Unit, Ministry for Business, Innovation and Employment (for item 11c)

Secretariat:

David Bromell, Simon Fraser

Apologies: Dawn Baxendale (Christchurch), Fergus Power (Waitaki)

Time	Item	Paper	Person
9:00	1. Welcome and administration		Jim Palmer
	a. Apologies		
	b. Confirmation of Agenda	✓	
	c. Confirmation of Minutes, 9 August 2019	✓	
FOR DISCUSSION / DECISION			
9:05	2. Selection of Chair	✓	Jim Palmer
	3. Selection of Deputy Chair		Chair
9:10	4. Introduction to the Canterbury Mayoral Forum		Jim Palmer/ Secretariat
	a. Introduction of Mayors		
9:45	5. Mayoral Forum minute of appreciation to Donna Favel, former Mayor, Ashburton District	✓	Jim Palmer
9:50	6. Canterbury Local Authorities' Triennial Agreement and Mayoral Forum terms of reference	✓	Jim Palmer
10:10	7. Meeting dates and arrangements for 2020	✓	Jim Palmer
10:15	8. Appointment of Climate Change Steering Group	✓	Sam Broughton
10:20	<i>Morning tea</i>		
10:30	9. Canterbury Regional Development Strategy 2020-22	✓	Jim Palmer
11:00	10. Lead Mayors for continuing CREDS projects	✓	Chair
11:10	11. Introduction to the Canterbury Water Management Strategy	✓	Jenny Hughey/ Bill Bayfield
FOR INFORMATION / VERBAL UPDATES			
11:40	12. Chief Executives reports		
	a. Regional Forums report	✓	Jim Palmer
	b. 3-year work programme	✓	
	c. Provincial Growth Fund pipeline report	✓	
11:50	13. General business		
	a. Ag Proud NZ charitable trust		Lianne Dalziel
12:00	<i>Meeting close</i>		

Next meetings: 27–28 February 2020 (tbc at agenda item 7)

Canterbury Mayoral Forum

Confirmed

Minutes

Date:	29 November 2019
Venue:	Commodore Airport Hotel, 449 Memorial Avenue, Christchurch
Attendance:	<p>Mayors/Chair: Neil Brown (Ashburton), Lianne Dalziel (Christchurch), Marie Black (Hurunui), Craig Mackle (Kaikōura), Graham Smith (Mackenzie), Sam Broughton (Selwyn), Nigel Bowen (Timaru), Dan Gordon (Waimakariri), Craig Rowley (Waimate), Gary Kircher (Waitaki), Jenny Hughey (Environment Canterbury)</p> <p>Chief Executives: Jim Palmer (Waimakariri), Hamish Riach (Ashburton), Hamish Dobbie (Hurunui), Angela Oosthuizen (Kaikōura), Suzette van Aswegen (Mackenzie), David Ward (Selwyn), Bede Carran (Timaru), Stuart Duncan (Waimate), Bill Bayfield (Environment Canterbury).</p> <p>In attendance: Joanna Norris – Chief Executive, ChristchurchNZ Warren Gilbertson – Provincial Development Unit, Ministry for Business, Innovation and Employment (for item 11c)</p> <p>Secretariat: David Bromell, Simon Fraser, Bill Peacocke</p>
Apologies:	Dawn Baxendale (CE, Christchurch), Fergus Power (CE, Waitaki)

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
1	<p>Welcome and administration</p> <p>Jim Palmer, Chair of the Canterbury Chief Executives Forum, welcomed all to the meeting.</p> <p>Apologies from Chief Executives Dawn Baxendale and Fergus Power were accepted.</p> <p>One additional item was added to the agenda under general business – confirmation of the Canterbury Mayoral Forum directory.</p> <p>Minutes from the 9 August 2019 meeting were confirmed.</p>	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
2	<p>Selection of Chair Resolved That the Canterbury Mayoral Forum:</p> <ol style="list-style-type: none"> 1. agree to use voting procedure System A for the selection of the Chair and Deputy Chair 2. agree that, in the event of a tie between the highest polling candidates, the names of the candidates receiving an equal number of votes be put into a container, and that the name of the candidate drawn out by an independent person be deemed to be elected. <p style="text-align: right;">Lianne Dalziel / Gary Kircher</p> <p>One nomination was received for Chair of the Canterbury Mayoral Forum: Sam Broughton (Selwyn District)</p> <p>Resolved That Mayor Sam Broughton be elected Chair of the Canterbury Mayoral Forum.</p> <p style="text-align: right;">Lianne Dalziel / Dan Gordon</p> <p>Sam Broughton assumed the Chair for the remainder of the meeting.</p>	
3	<p>Selection of Deputy Chair</p> <p>One nomination was received for Deputy Chair of the Canterbury Mayoral Forum: Nigel Bowen (Timaru District)</p> <p>Resolved That Mayor Nigel Bowen be elected Deputy Chair of the Canterbury Mayoral Forum.</p> <p style="text-align: right;">Marie Black / Neil Brown</p>	
4	<p>Introduction to the Canterbury Mayoral Forum</p> <p>Jim Palmer spoke to this item. It was noted that members had already received a briefing paper, a record of achievements during the last triennium and an overview of wellbeing in Canterbury.</p> <p>It was agreed to discuss priorities for the coming triennium in agenda item 9. Freshwater management was an identified priority for February 2020.</p> <p>It was agreed that the working dinners were a good opportunity to network, and that the Forum should continue targeting Members of Parliament to attend. Breakfast and lunch meetings with external guests are also an option.</p>	<p>Secretariat to work with Chair to write to the Prime Minister and Leader of the Opposition inviting nominations of Ministers/Opposition Spokespeople to meet with the Forum in 2020 on matters of common interest - underway</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
5	<p>Mayoral Forum minute of appreciation to Donna Favel, former Mayor, Ashburton District</p> <p>The Forum adopted a minute of appreciation to Donna Favel, with the addition of acknowledging her advocacy for rural mental health needs.</p>	<p>Secretariat to finalise minute and letter of appreciation for signature by the Chair - complete</p>
6	<p>Canterbury Local Authorities' Triennial Agreement and Mayoral Forum Terms of Reference</p> <p>Jim Palmer spoke to this item. A draft triennial agreement was discussed, with the following amendments to be made:</p> <ul style="list-style-type: none"> • Triennial Agreement, para 15, 2nd bullet: “develop and lead implementation of a sustainable development strategy for Canterbury region for the local government triennium 2020–22” – to replace previous wording about a “Canterbury regional development strategy” • Mayoral Forum terms of reference, para 5(c) – to reflect discussion on representation, attendance and participation of Te Rūnanga o Ngāi Tahu in meetings of the Mayoral Forum. <p>All members agreed to present the amended triennial agreement to their respective councils for ratification before 1 March 2020 (the timeframe required under the Local government Act). Members committed to attending meetings as a matter of priority.</p> <p>Resolved</p> <p>That the Canterbury Mayoral Forum:</p> <ol style="list-style-type: none"> 1. adopt the Canterbury Local Authorities' Triennial Agreement 2020-22 2. arrange for the Triennial Agreement to be ratified by councils before 1 March 2020. <p style="text-align: right;">Dan Gordon / Nigel Bowen</p>	<p>Secretariat to amend as discussed before circulating to Mayoral Forum to ratify with member councils – complete.</p> <p>Chair to contact Kaiwhakahaere TRONT to follow-up on the Forum's adoption of its terms of reference - underway</p>
7	<p>Meeting dates and arrangements for 2020</p> <p>Proposed dates for Regional Forum meetings for 2020 were presented. It was noted that there would be one clash with LGNZ meetings next year, with LGNZ Regional meeting occurring the same day as the November Canterbury Mayoral Forum meeting</p> <p>Resolved</p> <p>That the Canterbury Mayoral Forum</p> <ol style="list-style-type: none"> 1. approve the proposed regional forums meeting schedule for 2020. <p style="text-align: right;">Nigel Bowen / Craig Rowley</p>	<p>Secretariat to send calendar invitations - complete.</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
8	<p>Appointment of Climate Change Steering Group</p> <p>Sam Broughton spoke to this item as the previous Chair of the Steering Group. The meeting agreed to appoint the following to the Steering Group: Jenney Hughey, Marie Black, Dan Gordon, Lianne Dalziel, Bill Bayfield, David Ward and Dawn Baxendale.</p> <p>Resolved</p> <p>That the Canterbury Mayoral Forum:</p> <ol style="list-style-type: none"> appoint members to the Canterbury Mayoral Forum Climate Change Steering Group. <p style="text-align: right;">Gary Kircher / Nigel Bowen</p>	
9	<p>Canterbury Regional Development Strategy 2020-22</p> <p>David Bromell spoke to this item.</p> <p>Discussion focused on issues the Mayoral Forum cares about and where it can have the most impact. Issues/concerns raised included:</p> <ul style="list-style-type: none"> stand together as ‘Mayors for Canterbury’ do better at telling the Canterbury story take a future focus and be proactive, not reactive; <i>sustainable</i> development and wellbeing action, not just talk – resulting in measurable outcomes attract and retain a skilled workforce (education, migration) improve productivity and economic growth value-added production, pasture to plate – and value the rural economy the impact of change (especially regulatory change) on the agriculture sector and rural mental health (including and especially the rural suicide rate) reform of vocational education – ensuring learning opportunities in our districts, and a vibrant vocational education and training system freshwater and environmental management Three Waters services – clear direction and certainty multi-modal regional transport (including rail) planning, and investment in roads transcending the rural-urban divide – we’re all in this together managing the effects of climate change – and transformative engineering welcoming former refugees and new migrants social housing – especially for an ageing population tourism infrastructure and destination management 	

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
	<ul style="list-style-type: none"> • digital connectivity and mobile black spots • local government and infrastructure funding, including a better model to distribute funding to regions than the Provincial Growth Fund – and design alternative options to a land-based tax? • review of the Rates Rebate Scheme. <p>A process for developing a new strategy was outlined. It was agreed that all Mayors would like to be involved in the development rather than delegating this to a sub-group.</p> <p>Resolved</p> <p>That the Canterbury Mayoral Forum:</p> <ol style="list-style-type: none"> 1. endorse the proposed process and timeframe to develop a Canterbury regional development strategy for 2020–22 2. note that any facilitation and catering costs for the two half-day workshops will be met from the regional forums budget. <p style="text-align: right;">Lianne Dalziel / Dan Gordon</p>	
10	<p>Lead members for continuing CREDS projects</p> <p>This paper was taken as read. The following Mayors agreed to lead the continuing CREDS projects until completion or inclusion in the new regional strategy:</p> <ul style="list-style-type: none"> • Jenny Hughey – CWMS • Craig Rowley – value-added production, digital connectivity • Sam Broughton – South Island destination management plan, events calendar • Dan Gordon – education and training • Graham Smith – Canterbury story <p>Resolved</p> <p>That the Canterbury Mayoral Forum:</p> <ol style="list-style-type: none"> 1. appoint lead members to oversee continuing projects until the Forum has developed its regional development strategy and work programme for 2020–22. 	
11	<p>Introduction to the Canterbury Water Management Strategy</p> <p>Bill Bayfield gave an overview of the Canterbury Water Management Strategy (CWMS) and the role of the Canterbury Mayoral Forum in providing governance oversight of the strategy.</p> <p>Discussion focused on the role of the regional committee and its relationship with the Mayoral Forum, and how activities within the CWMS are funded.</p>	<p>Secretariat to invite Hugh Logan, Chair of the CWMS regional committee, to a future meeting</p>

AGENDA ITEM	KEY POINTS DISCUSSED / RESOLVED	ACTION POINTS (Who will action, when?)
12	<p>Chief Executives reports</p> <p>Jim Palmer spoke to this item. He explained that the 3-year work programme has been developed by the regional forums, focusing on collaborative projects between councils. This document will be further updated following the drafting of the region's sustainable development strategy.</p> <p>Warren Gilbertson (formerly CREDS Project Manager) provided an overview of the Provincial Growth Fund and current funding priorities for Ministers.</p> <p>The Forum noted that MBIE has not responded to the Forum's request in mid-August 2019 to appoint a Senior Regional Official for Canterbury in consultation with the Forum.</p>	<p>Chair to contact CE of MBIE to discuss and request urgent attention to this - complete.</p>
13	<p>General business</p> <p><i>Ag Proud NZ charitable trust</i></p> <p>Lianne Dalziel noted that she had briefly talked to representatives of this group and that it could be an initiative the Mayoral Forum could support. Further information will be circulated following today's meeting.</p> <p><i>Mayoral Forum directory</i></p> <p>Members were asked to check the contact details provided. The directory will be updated and circulated with the minutes from today's meeting.</p>	<p>Secretariat to update Mayoral Forum directory for circulation - complete.</p>
	<p>The meeting closed at 12:03 pm. The next meetings will be on 27-28 February 2020.</p>	

Date: 29 November 2019

Presented by: Jim Palmer, Chair, Chief Executives Forum

Selection of Chair and Deputy Chair

Purpose

1. This paper outlines the process for the selection of the Chair and Deputy Chair of the Canterbury Mayoral Forum.

Recommendations

That the Canterbury Mayoral Forum:

1. **agree to use voting procedure System A for the selection of the Chair and Deputy Chair**
2. **agree that, in the event of a tie between the highest polling candidates, the names of the candidates receiving an equal number of votes be put into a container, and that the name of the candidate drawn out by an independent person be deemed to be elected.**

Background

2. The custom is for the Chair of the Chief Executives Forum to chair the first meeting of the Mayoral Forum until the Forum has selected a Chair. This is consistent with the procedure to be followed at the first meeting of a local authority following local body elections (Local Government Act 2002, Schedule 7, Clause 21).
3. The Local Government Act 2002 (Schedule 7, Clause 25) provides two voting systems for the election or appointment of the chair or deputy chair of a local government committee. This paper recommends using System A for the selection of the Chair and Deputy Chair of the Canterbury Mayoral Forum.

System A

- a) *Requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and*
- b) *has the following characteristics:*
 - i. *there is a first round of voting for all candidates; and*
 - ii. *if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and*
 - iii. *if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and*

- iv. *in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.*

System B

- a) *requires that a person is elected or appointed if he or she receives more votes than any other candidate; and*
- b) *has the following characteristics:*
 - i. *there is only 1 round of voting; and*
 - ii. *if 2 or more candidates tie for the most votes, the tie is resolved by lot.*

Voting process steps

- The Forum adopts a voting procedure and the procedure in the event of a tie.
- The interim Chair calls for nominations for the position of Chair, which need to be nominated and seconded.
- Nominees may make a brief statement in support of their nomination.
- Voting for Chair as per agreed system.
- Chair declared as elected.
- Chair assumes the chair.
- Chair conducts selection of Deputy Chair by the same method.

Cost, compliance and communication

Financial implications

4. No honorarium or other remuneration is payable to the Chair and Deputy Chair of the Canterbury Mayoral Forum.

Risk assessment and legal compliance

5. The proposed process to select the Chair and Deputy Chair complies with the Local Government Act 2002, Schedule 7.

CANTERBURY Mayoral Forum

*A strong regional economy with resilient, connected
communities and a better quality of life, for all.*

11 December 2019

Donna Favel

by email to: donna@regentcinema.co.nz

Dear Donna

On Friday 29 November 2019, the Canterbury Mayoral Forum resolved to formally minute its appreciation to you as a member of the Forum during the 2016 to 2019 local government term.

The Forum has affirmed the following minute of appreciation for your service during your term as Mayor of Ashburton District.

The Canterbury Mayoral Forum acknowledges with thanks the contribution of Mayor Donna Favel to the Forum and to Canterbury during the 2016–19 local government term.

Donna has been a passionate advocate for Ashburton District and for Canterbury. Her confidence in the future and growth of Ashburton District was reflected in her ambition for public transport services in the district. She committed considerable time and energy to advocacy for rural mental health, supporting farmers and their families impacted by *Mycoplasma bovis*, and for policies that respond adequately to labour and skills shortages in rural districts.

Donna championed the newcomer and migrant settlement work programme of the Mayoral Forum's *Canterbury Regional Economic Development Strategy*, with its dual objectives of skilled workers and cohesive communities. The Ashburton and Selwyn District Councils participated in Immigration NZ's *Welcoming Communities* pilot programme. Ashburton Council's *Welcoming Plan* was adopted and launched in July 2018; Selwyn Council's *Welcoming Plan* in August 2018.

With every best wish



Sam Broughton
Chair, Canterbury Mayoral Forum

Mayors standing together for Canterbury.

Secretariat, E: secretariat@canterburymayors.org.nz W: www.canterburymayors.org.nz
C/- Environment Canterbury, PO Box 345, Christchurch 8140 T: 03 345 9323

Date: 29 November 2019

Presented by: Jim Palmer, Chair, Chief Executives Forum

Canterbury local authorities' triennial agreement 2020–22

Purpose

1. This paper invites the Mayoral Forum to adopt the attached draft Canterbury Local Authorities' Triennial Agreement 2020–22 (the Agreement) and arrange for it to be ratified by councils before 1 March 2020.

Recommendations

That the Canterbury Mayoral Forum:

1. **adopt the Canterbury Local Authorities' Triennial Agreement 2020-22**
2. **arrange for the Triennial Agreement to be ratified by councils before 1 March 2020.**

Key points

2. The Mayoral Forum is invited to adopt the attached draft Agreement prepared at the direction of the outgoing Mayoral Forum.
3. The Agreement mandates the work of the Mayoral Forum, the Chief Executives Forum and other regional forums and working groups.
4. The parties to the Agreement are the 11 local authorities of Canterbury. To comply with the Local Government Act, all councils are required to ratify the Agreement no later than 1 March 2020.
5. Council staff may wish to draw on the content of this report when drafting council papers to ratify the Agreement.

Local Government Act requirements

6. The Local Government Act 2002 (s.15) requires all local authorities within a region to enter into a triennial agreement not later than 1 March after each triennial general election of members.

7. The purpose of a triennial agreement is to ensure that appropriate levels of communication, co-ordination and collaboration are maintained between local authorities within the region. Agreements must include:
 - protocols for communication and co-ordination between councils
 - the process by which councils will comply with section 16 of the Act, which applies to significant new activities proposed by regional councils
 - processes and protocols through which all councils can participate in identifying, delivering and funding facilities and services of significance to more than one district.
8. Triennial agreements may also include commitments to establish joint governance arrangements to give better effect to the matters set out in paragraph 7 above.
9. A triennial agreement may be varied by agreement between all the local authorities within a region and remains in force until local authorities ratify a new agreement.

Canterbury triennial agreement

10. The secretariat has drafted the Agreement at the direction of the outgoing Mayoral Forum. The attached draft was discussed and refined at the May and August 2019 meetings of the Mayoral Forum.
11. The Agreement includes terms of reference for the Mayoral Forum and mandates it as the primary mechanism for implementing the Agreement in Canterbury (Agreement, paragraph 14). The Agreement (paragraph 16) also mandates the Chief Executives Forum and other regional forums and working groups.
12. The Mayoral Forum terms of reference, which form part of the Agreement, provide (paragraph 5(c)) that:

The Canterbury Mayoral Forum shall have the power to invite people to attend and participate in its meetings on a permanent and/or issues basis. The Kaiwhakahaere of Te Rūnanga o Ngāi Tahu has a standing invitation to attend and participate in meetings of the Canterbury Mayoral Forum.
13. Following the Mayoral Forum meeting in August 2019, the Chair, Mayor Lianne Dalziel, discussed this with Lisa Tumahai, Kaiwhakahaere of Te Rūnanga o Ngāi Tahu. The outcome of this discussion was that Canterbury papatipu rūnanga will determine who they wish to represent Ngāi Tahu whānui in attendance at Mayoral Forum meetings. In the meantime, the Kaiwhakahaere may attend and participate if she so wishes.

Cost, compliance and communication

Financial implications

14. Details regarding Mayoral Forum meeting arrangements and costs are covered in item 7 of today's agenda.

Risk assessment and legal compliance

15. The Agreement complies with requirements in section 15 of the Local Government Act 2002.
16. The Agreement needs to be ratified by the parties to the agreement – the 10 territorial authorities in Canterbury and the regional council – no later than 1 March 2020.

Significance and engagement

17. Adopting and ratifying a triennial agreement as required by the Local Government Act 2002 s.15 is unlikely to trigger Significance and Engagement Policies as adopted by councils to comply with s.76AA of the Local Government Act 2002.

Communication

18. When all councils have ratified the Agreement, the secretariat will publish it on the Mayoral Forum's website at <https://canterburymayors.org.nz/>

Next steps

- Mayors/Chair and Chief Executives arrange for member councils to ratify the Agreement before 1 March 2020
- Secretariat publishes a signed copy of the Agreement on the Mayoral Forum website by 20 March 2020.

Attachments

- Draft Canterbury Local Authorities' Triennial Agreement 2020–22

Date: 29 November 2019

Presented by: Jim Palmer, Chair, Chief Executives Forum

Meeting arrangements for 2020

Purpose

1. This paper outlines meeting arrangements and support for Mayoral Forum meetings and seeks approval of regional forum meeting dates for 2020.

Recommendations

That the Canterbury Mayoral Forum:

1. **approve the proposed regional forums meeting schedule for 2020.**

Meeting dates 2020

2. The Canterbury Mayoral Forum meets quarterly. Meetings are scheduled around the Local Government New Zealand (LGNZ) and Society of Local Government Managers (SOLGM) events calendar.
3. Other regional meetings that involve Mayors are aligned with Mayoral Forum meetings to make the best use of time for those attending.

Meeting	Day	Time
Regional Transport Committee	Thursday afternoon	4:00-6:00pm
Mayoral Forum working dinner	Thursday evening	Meet in bar from 6:00 for dinner at 6:30pm
Mayoral Forum meeting	Friday morning	9:00am – 12:00pm
Civil Defence Emergency Management Group Joint Committee	Friday afternoon	1:00 – 3:00pm

Cost, compliance and communication

Financial implications

4. The Mayoral Forum does not levy member councils and has no dedicated budget.
5. Member councils meet their own costs for meeting attendance (travel and accommodation and Mayoral Forum working dinners). When we invite guests to working dinners, the cost of their meals is divided equally between member councils. Mayors and Chief Executives pay personally for any alcoholic beverages consumed.

6. The Chief Executives Forum has a regional forums budget for approved collaborative projects. This is funded by a levy on member councils to an agreed formula. The budget for 2019/20 is \$73,000.
7. Selwyn District Council provides meeting rooms and catering for the four regional forums that meet in its premises.
8. Environment Canterbury covers secretariat salaries and overheads and some Mayoral Forum meeting costs (room hire and lunch) and funds this from the regional general rate. Environment Canterbury also acts as fund-holder for any grants obtained from central government.

Attachments

- Regional forums meeting schedule 2020

Canterbury regional forums meeting schedule 2020

Date	Time	Forum	Venue
Monday 27 January	9:00–12:00	Chief Executives Forum	Selwyn District Council
	12:30–15:00	CREDS III workshop	Selwyn District Council
Thursday 6 February		<i>Waitangi Day</i>	
Monday 10 February		<i>LGNZ National Council</i>	
Friday 14 February	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
		<i>LGNZ Metro</i>	
Monday 17 February		<i>LGNZ CE Forum</i>	
Friday 21 February		<i>LGNZ Regional</i>	
Thursday 27 February	16:00–18:00	Regional Transport Committee	Commodore Airport Hotel
	18:00 – 21:00	Mayoral Forum working dinner	Commodore Airport Hotel
Friday 28 February	9:00–12:00	Mayoral Forum	Commodore Airport Hotel
	13:00–15:00	Civil Defence and Emergency Management Joint Committee	Commodore Airport Hotel
Thursday 5 – Friday 6 March		<i>LGNZ Rural & Provincial</i>	
Friday 13 March	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
Monday 16 March	12:30–14:30	Corporate Forum	Selwyn District Council
	12:30–14:30	Operations Forum	Selwyn District Council
Monday 16 – Tuesday 17 March		<i>LGNZ Zone 5–6</i>	
Friday 20 March		<i>LGNZ National Council</i>	
Friday 3 April	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
	12:30–15:00	Policy Forum	Environment Canterbury
Friday 10 – Monday 13 April		<i>Easter</i>	
Monday 27 April		<i>Observation of ANZAC Day</i>	
Friday 1 May		<i>LGNZ Regional</i>	
Monday 4 May	9:00–12:00	Chief Executives Forum	Selwyn District Council

Date	Time	Forum	Venue
Friday 8 May	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
		<i>LGNZ Metro</i>	
Friday 15 May		<i>LGNZ National Council</i>	
Thursday 21 May	16:00–18:00	Regional Transport Committee	Commodore Airport Hotel
	18:00–21:00	Mayoral Forum working dinner	Commodore Airport Hotel
Friday 22 May	9:00–12:00	Mayoral Forum	Commodore Airport Hotel
	13:00–15:00	Civil Defence and Emergency Management Joint Committee	Commodore Airport Hotel
Monday 1 June		<i>Queen's Birthday observed</i>	
Thursday 4 – Friday 5 June		<i>LGNZ Rural & Provincial</i>	
Friday 12 June	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
Monday 15 June	12:30–14:30	Corporate Forum	Selwyn District Council
	12:30–14:30	Operations Forum	Selwyn District Council
Monday 26 June		<i>LGNZ CE Forum</i>	
Friday 3 July	12:30–3:00	Policy Forum	Selwyn District Council
Friday 10 July	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
Wednesday 15 July		<i>LGNZ National Council</i>	
Thursday 16 – Friday 17 July		<i>LGNZ Conference</i>	
Saturday 18 July		<i>LGNZ AGM</i>	
Monday 27 July	9:00–12:00	Chief Executives Forum	Selwyn District Council
Friday 14 August	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
		<i>LGNZ Metro</i>	
Thursday 20 August	16:00–18:00	Regional Transport Committee	Commodore Airport Hotel
	18:00–21:00	Mayoral Forum working dinner	Commodore Airport Hotel
Friday 21 August	9:00–12:00	Mayoral Forum	Commodore Airport Hotel
	13:00–15:00	Civil Defence and Emergency Management Joint Committee	Commodore Airport Hotel

Date	Time	Forum	Venue
Friday 28 August		<i>LGNZ Regional</i>	
Friday 11 September	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
Monday 14 September	12:30–14:30	Corporate Forum	Selwyn District Council
	12:30–14:30	Operations Forum	Selwyn District Council
Thursday 1 – Friday 2 October		<i>LGNZ National Council Strategy Day and meeting</i>	
Friday 2 October	12:30–15:00	Policy Forum	Selwyn District Council
Friday 9 October	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
Thursday 15 – Friday 16 October		<i>LGNZ Zone 5–6</i>	
Friday 23 October		<i>LGNZ CE Forum</i>	
Monday 26 October		<i>Labour Day</i>	
Monday 2 November	9:00–12:00	Chief Executives Forum	Selwyn District Council
Friday 6 November	9:00–12:00	Greater Christchurch Partnership Group	Environment Canterbury
		<i>LGNZ Metro</i>	
Friday 13 November		<i>Canterbury Anniversary / Show Day</i>	
Thursday 19 – Friday 20 November		<i>LGNZ Rural & Provincial</i>	
Thursday 26 November	16:00–18:00	Regional Transport Committee	Commodore Airport Hotel
	18:00–21:00	Mayoral Forum working dinner	Commodore Airport Hotel
Friday 27 November	9:00–12:00	Mayoral Forum	Commodore Airport Hotel
	13:00–15:00	Civil Defence and Emergency Management Joint Committee	Commodore Airport Hotel
		<i>LGNZ Regional</i>	
Friday 4 December		<i>LGNZ National Council</i>	
Friday 11 December	9:00–12:00	Greater Christchurch Partnership Group	

Date: 29 November 2019

Presented by: Sam Broughton, Chair, Climate Change Steering Group

Canterbury Mayoral Forum Climate Change Steering Group

Purpose

1. This paper seeks nominations for members of the Mayoral Forum's Climate Change Steering Group. Climate change is a high priority for both local and central government and poses challenges that must be addressed at the local, regional and national level.

Recommendations

That the Canterbury Mayoral Forum:

1. **appoint members to the Canterbury Mayoral Forum Climate Change Steering Group.**

Background

2. The Mayoral Forum established the Climate Change Steering Group in February 2018 in response to the growing importance and focus from central government on climate change issues. The purpose of the Steering Group is to keep a watching brief on central government direction (such as the Zero Carbon Bill and establishment of the Climate Change Commission) and provide governance-level leadership and guidance about the political dimensions of climate change issues.
3. The Steering Group is supported by the Canterbury Climate Change Working Group, which was established in May 2017. The working group consists of staff from across Canterbury councils and Te Rūnanga o Ngāi Tahu and focuses on sharing best practice and technical advice across councils. The Working Group has also been supporting a first-pass regional risk assessment of climate change risks, which is currently being finalised.
4. The Steering Group will maintain political oversight and support of climate change issues, while the Working Group will continue to provide technical advice to councils and the Canterbury Regional Forums.

Climate Change Steering Group composition

5. Membership will include a total of six to eight members from Canterbury councils, with a balance of Mayors/Chair and Chief Executives. The Steering Group will select a Chair at its first meeting.

6. Representation from both territorial authorities and the regional council is required.
7. Previous members of the Climate Change Steering Group were: Mayors Sam Broughton (Chair), Winton Dalley and Winston Gray, Environment Canterbury Chair Steve Lowndes, and Chief Executives Bill Bayfield, David Ward and Karleen Edwards.

Next steps

8. The secretariat will support nominated Mayors/Chair and Chief Executives to organise an initial meeting of the group.

Attachments

- Terms of Reference – Canterbury Mayoral Forum Climate Change Steering Group

Terms of Reference

Canterbury Mayoral Forum Climate Change Steering Group

As agreed by the Canterbury Mayoral Forum on 1 February 2019

Background and purpose

1. The Canterbury Mayoral and Chief Executives Forum agreed to the formation of the Climate Change Steering Group in January/February 2019 to progress thinking and planning across the region on adaptation to and mitigation of climate change.
2. The purpose of the Steering Group is to offer political support to the regional working group and maintain a watching brief for the Mayoral Forum.
3. The Steering Group will report regularly to the Canterbury Chief Executives Forum and Mayoral Forum on an 'as required' basis when issues require further communication, input and/or discussion.

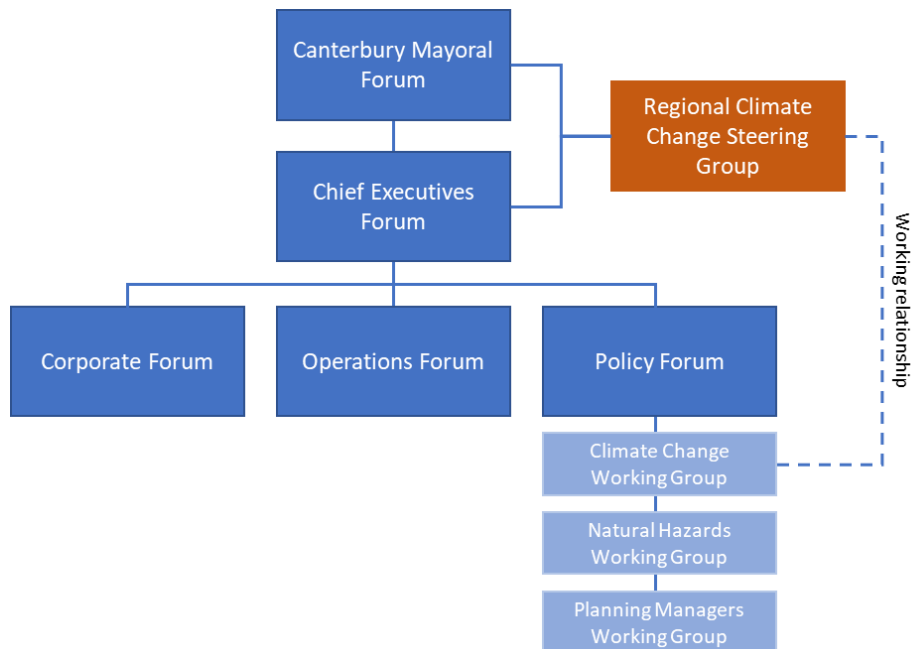


Figure 1: Proposed Climate Change Steering Group reporting line

Scope

4. Matters subject to the Steering Group's consideration include:
 - providing support to the working group by keeping a watching brief on central government direction
 - act as an additional sounding board for Local Government climate change issues, initiatives and advice from across the region
 - keeping the working group informed about political dimensions of the issue
 - assist with ensuring a consistent Canterbury tailored message with Territorial Authorities and the Regional Council 'singing from the same song sheet' with regards to climate change

- advocate for climate change initiatives, helping provide a united voice from Canterbury Councils to be leaders in national conversations on climate change as well as support regional sector conversations.

Membership and operation of the Steering Group

5. Membership will include a total of six to eight members from Canterbury council's Mayors/Chair and Chief Executives.
6. Membership should ensure that there is organisational representation from both territorial authorities and the regional council. Membership should also ensure a balance of Mayors/Chair and Chief Executives, with no more than four Chief Executives and four Mayors/Chair represented.
7. The Chair of the Steering Group will be appointed by the members of the Steering Group.
8. The Regional Forums Secretariat will work with the Chair of the Steering Group to provide secretariat support for the group, maintain relationships and ensure that the group is functioning under these Terms of Reference.
9. The Steering Group will meet in person two to three times annually, or when they deem it necessary, to:
 - Discuss central government initiatives and their impact on Canterbury
 - Develop a Canterbury perspective (where required and feasible) to central government directives and developments
 - Engage with the provision of information to ensure that it is relevant to Cantabrians.
10. The Steering Group Chair will work alongside the Climate Change Working Group, ensuring alignment with the Climate Change working group's work programme, as well as maintain links with other relevant working groups/forums as needed.
11. The Steering Group will maintain political oversight and support of climate changes issues, while the Climate Change Working Group will continue to provide technical advice to councils and the Canterbury Regional Forums.
12. The Steering Group Chair shall report to the Canterbury Chief Executives and Mayoral Forums on a six-monthly basis.

Changes to the Terms of Reference

13. The Steering Group may recommend changes to the Terms of Reference to the Chief Executives Forum and Mayoral Forums, to be approved by the Mayoral Forum.
14. The Chief Executives will review the Terms of Reference after the first year, and then every three years for agreement by the Mayoral Forum.

Date: 29 November 2019

Presented by: Jim Palmer (Chair, Chief Executives Forum)

Regional development strategy 2020–22

Purpose

1. This report proposes a process and timeframe to develop a regional development strategy 2020–22.

Recommendations

That the Canterbury Mayoral Forum:

1. **endorse the proposed process and timeframe to develop a Canterbury regional development strategy for 2020–22**
2. **note that any facilitation and catering costs for the two half-day workshops will be met from the regional forums budget.**

Key points

2. The paper proposes developing a regional development strategy ('the strategy') through two workshops involving a sub-group of Mayors and Chief Executives in December 2019 and January 2020 for report back to the Mayoral Forum in February 2020.
3. The workshops will develop for consideration by the Mayoral Forum in February 2020:
 - an outline of the strategy (vision, purpose, values and priorities)
 - stakeholder analysis and prioritisation for engagement.
4. The proposed process invites a sharper focus than in previous iterations of the strategy on the *purpose* of the Mayoral Forum – its terms of reference and what Mayors/Chair themselves (as distinct from their councils) are able to influence and deliver.

Background

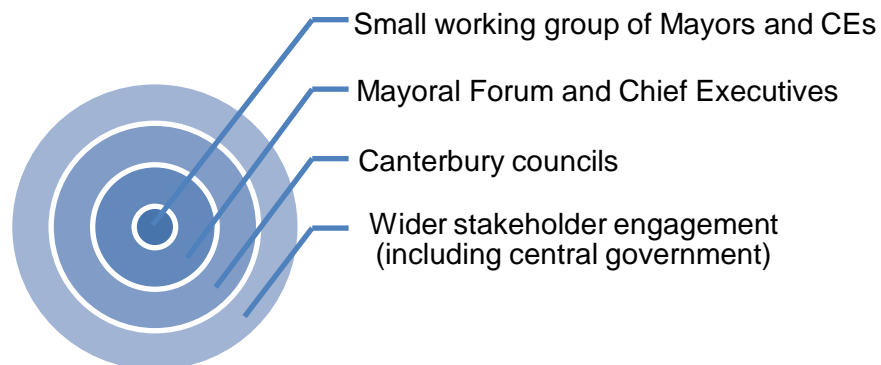
5. A Canterbury Regional Economic Development Strategy (CREDS) was first developed through two workshops with selected key stakeholders in December 2014 and February 2015. Instead of engaging far and wide, the Forum identified priority stakeholders with 'skin in the game'.
6. The Mayoral Forum used workshop participants as an ongoing CREDS reference group and met with the group approximately twice a year during 2015 and 2016. Since 2017,

the Mayoral Forum has used informal working dinners as opportunities to engage with key stakeholders on CREDS work programmes.

7. The CREDS was refreshed in 2017 for the 2016–19 local government term. This refresh focused on the action plans within each work programme, rather than the strategy itself.
8. At a working dinner in January 2019, the Mayoral Forum agreed in principle to:
 - broaden the scope of the strategy for 2020–22 to regional development across:
 - the four wellbeings (environmental, economic, social and cultural)
 - the four capitals of the Treasury’s Living Standards Framework (natural capital, financial and physical capital, human capital and social capital)
 - concentrate on the few priority actions where the Mayoral Forum can have the greatest impact through its own leadership, facilitation and advocacy.
9. At a working dinner in August 2019, the outgoing Mayoral Forum discussed an overview of wellbeing in Canterbury and identified priority themes and issues for consideration in developing the strategy for 2020–22. Notes from this discussion are included in Appendix 1 to this report.

Proposal

10. Because the Mayoral Forum will be developing a new strategy, not refreshing an old one, I propose building it ‘inside out’:



11. I propose two, half-day workshops (in December 2019 and January 2020), involving a working group of Mayors and Chief Executives – broadly representative of North, Mid- and South Canterbury, and urban/rural and small/medium/large local authorities. Suggested outlines of the two workshops are attached as Appendix 1 and Appendix 2.
12. I propose that the Mayoral Forum engage an independent facilitator or facilitators for the two workshops.

Proposed timeframe and next steps

27 Jan 2020	Working group meets for Workshop 1 (strategic framework and priorities)
28 Feb 2020	Mayoral Forum confirms strategic framework and priorities Mayoral Forum selects lead Mayors/Chair for priority issues
Mar 2020	Working group meets for Workshop 2 (Stakeholder analysis and prioritisation) Draft consultation and engagement plan is circulated to Mayoral Forum by email for review/approval
Apr 2020	Mayors/Chair brief member councils Consultation and engagement with agreed priority stakeholders
4 May 2020	Draft strategy to Chief Executives Forum
22 May 2020	Final draft strategy and work programme to Mayoral Forum for adoption
June 2020	Strategy launch

Financial implications

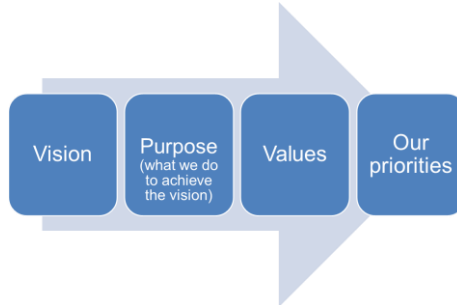
13. I propose that any costs of facilitation and catering for the two workshops be met from the regional forums budget.

Communications

14. A draft consultation and engagement plan will be drafted by the secretariat following workshop 2 in March 2020. This will include communicating with past members of the CREDS reference group.

Appendix 1: Workshop 1 – Strategic framework, priorities and objectives

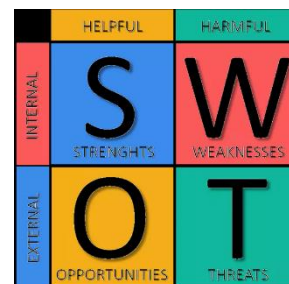
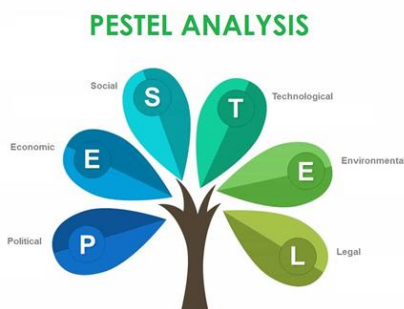
1. Review and confirm a **strategy framework**.



For example:

Vision	A region making the most of its natural advantages to build a strong, innovative economy with resilient, connected communities and a better way of life for all <i>[current CREDS vision]</i>
Purpose	The Mayoral Forum facilitates collaboration between local authorities in Canterbury and with partners and other stakeholders: <ul style="list-style-type: none"> • to provide leadership, facilitation and advocacy in the interests of the region, its people and communities • to enable democratic local decision-making and action by, and on behalf of, communities • to promote the social, economic, environmental, and cultural well-being of communities for tomorrow today <i>[adapted from draft Triennial Agreement and Local Government Act s.10]</i>
Values	<ul style="list-style-type: none"> • open communication and trust • value for money – cost-effective delivery of good-quality local infrastructure, local public services and performance of regulatory functions • collaboration to create long-term public value for Canterbury, the South Island and New Zealand <i>[adapted from draft Triennial Agreement]</i>
Our priorities	<ul style="list-style-type: none"> • our interests (what we have a ‘stake’ in) and what we want to change or achieve for each of the four wellbeings/capitals: <ul style="list-style-type: none"> ○ environmental wellbeing / natural capital ○ economic wellbeing / financial and physical capital ○ social wellbeing and human capital ○ cultural wellbeing and social capital <i>[to emerge from workshop]</i>

2. Conduct a **PESTEL and SWOT analysis**.



- summarise the region’s external opportunities and threats
- identify the region’s internal strengths and weaknesses.

3. Define SMART (specific, measurable, achievable, realistic and time-limited) **objectives for this triennium.**

Method	<p>Informed by the regional overview and notes from discussion by the outgoing Mayoral Forum at the working dinner held in August 2019 (attached):</p> <ul style="list-style-type: none"> • brainstorm a long list of potential objectives • agree a set of decision criteria (and weightings); for example: <ul style="list-style-type: none"> ○ scope: the issue impacts on at least two or more local authorities in Canterbury ○ scale – the issue affects a large number of people, or a small number of people is severely affected ○ impact – the issue is likely to impact significantly on desired outcomes now or in the future ○ long-term significance – the issue will still, without local or central government intervention, be important in five to 10 years’ time ○ ‘wicked problem’ – the issue involves complex interdependencies between ‘wellbeings’ and requires collaboration between a number of agencies to deal with it effectively ○ public mandate – the issue is perceived to be of general public concern ○ ability to influence – Mayoral Forum leadership, facilitation and advocacy can reasonably be expected to influence outcomes ○ bang for buck – likely value for investment of time and/or money • rank these (using Multi-criteria Decision Analysis as in the table below, using the agreed decision criteria and weightings) to arrive at a short list • aim to select 1-2 objectives for each wellbeing/capital
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A simple matrix for multi-criteria decision analysis¹

Agreed criteria e.g.	Weighting (%)	Potential priorities for action 2020–22 (assign a score from 0–10)					
		Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
		Score x %					
Total	100						

¹ D. Bromell (2017) *The art and craft of policy advising: A practical guide*. Cham, CH: Springer, pp. 112–116.

Notes from Mayoral Forum working dinner August 2019

Priority themes and issues for a regional development strategy 2020–22

The secretariat had produced an overview with infographics of the four wellbeings/capitals in Canterbury (*Canterbury Overview 2019*) and circulated this before the meeting to inform discussion on priority themes. The meeting affirmed the value of using a comprehensive framework that has currency in central government.

Definition of terms is important – e.g. “prosperity”.

Environmental wellbeing and natural capital

Discussion reinforced continuing priorities for the Canterbury Mayoral Forum:

- continue the CWMS and address issues as they emerge – freshwater management continues to be our highest priority
- protect productive land – restrain conversion of versatile soils to urban use
- protect biodiversity
- adapt to climate change and manage natural hazards
- visitor destination management to reduce impact on the environment.

Economic wellbeing and financial/physical capital

Land transport and mode shift needs action, not more strategies, plans and talk:

- advocate for a Government Policy Statement that directs funding to mode shift
- promote active transport and public transport – greater frequency and reliability will encourage mode shift.

Continue our multi-year projects on value-added production and high-value manufacturing.

Prosperity and wellbeing are about more than GDP and economic growth, but economic growth continues to be important as an enabler of wellbeing in Canterbury.

Social wellbeing and human capital / Cultural wellbeing and social capital

Build consensus on a population policy for Canterbury. How many people do we want to attract to Canterbury? (We do not want growth for growth's sake.)

- Education and training are a continuing priority – a higher standard of education and jobs through quality education from ECE to tertiary and preparing our young people for the future of work.
- Support Cantabrians to be great parents in the first two years of a child's life.

(We will also need to attract international talent to Christchurch and Canterbury, given labour and skills shortages and demographic trends.)

Overarching themes: resilience and localism

Discussion focused on adaptive resilience and localism.

Adaptive resilience is required to respond, for example, to natural disasters (e.g. AF8), climate change impacts, demographic trends (e.g. population ageing) and an imminent downturn in the global economy:

- resilience starts with people, businesses and communities
- apply a resilience and risk lens to freshwater management, infrastructure (make sure it's as strong as it can be) and transport planning
- manage conflict between urban and rural interests on an ongoing basis
- encourage diversification of agriculture – and value-added production.

Engage with the group of resilience Ministers (Hons James Shaw, Nanaia Mahuta, Peeni Henare and Hon Eugenie Sage).

Localism – can the Mayoral Forum identify 2–3 areas where we can build on what we are already doing and partner with central government to pilot and evaluate some programmes? (Use our advantage of only having to deal with one iwi.)

For example:

- rural health services – build on the Hurunui community health trusts model?
- youth NEET – build on our existing youth transitions work to help students understand opportunities, the importance of tertiary education and training and the future of work?

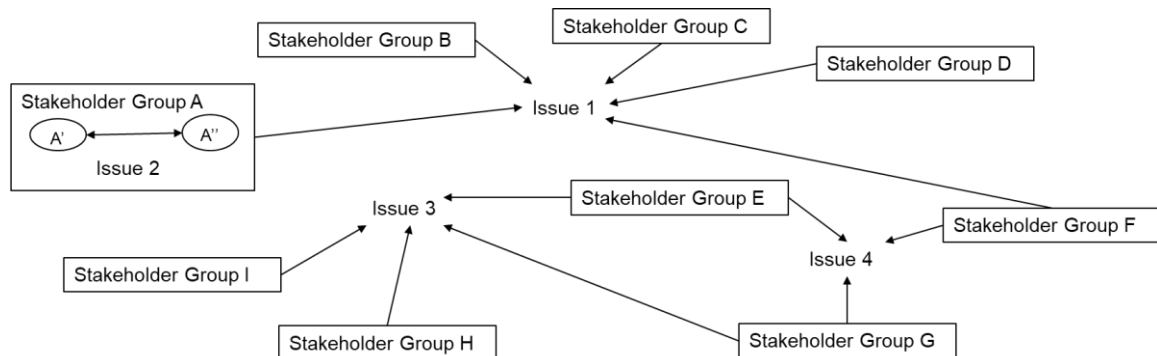
Appendix 2: Workshop 2 – Stakeholder identification, analysis and prioritisation

Definition: A stakeholder is *someone* (any individual or group) who has an interest ('stake') in *something* that puts them in a better position over time to get what they want or value (compared to something else).

1. Review our own interests (priorities and objectives as agreed in Workshop 1).
2. Brainstorm individuals and groups who have an interest in the Mayoral Forum's priorities and objectives (e.g. Ngāi Tahu, economic development agencies, regional/district tourism organisations, chambers of commerce, district health boards, the Canterbury Tertiary Alliance, the Committee for Canterbury, central government, etc.).
3. Analyse others' interests in relation to our own interests (priorities and objectives):

Stakeholder (individuals and groups)	Interests		
	Common interests	Different interests	Competing / conflicting interests

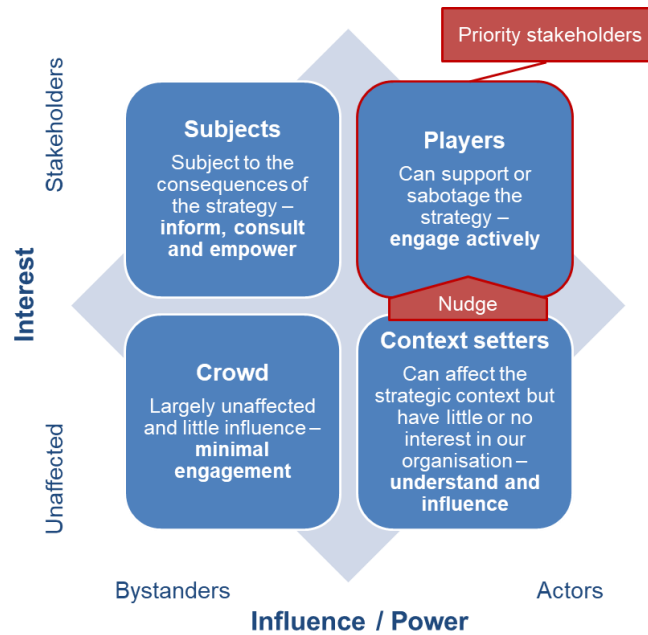
4. Map stakeholder-issue networks and relationships:²



² J. Bryson (2011) *Strategic planning for public and non-profit organizations: A guide to strengthening and sustaining organizational achievement* (4th ed.). San Francisco, CA: Jossey-Bass, pp. 416–417.

5. Map stakeholders on the following matrix in terms of their:

- *level of interest* in what we want to do, change or achieve
- *level of influence/power* over what we want to do, change or achieve.³



6. Think about stakeholders who are Actors (right-hand side of the matrix at paragraph 5) – what might be our ‘logic’ for engaging with them?⁴

Stakeholder	Expressive logic <i>(symbolic value in working together – we share the same values and care about the same things; it would be odd for us not to work together)</i>	Instrumental logic <i>(stakeholders with people, knowledge, influence, resources, etc. to help achieve our common goals)</i>

7. Use the analysis in paragraphs 3–6 to place stakeholders along the competition-to-collaboration continuum.⁵

Competition	Co-existence	Communication	Consultation	Co-operation / Co-ordination	Collaboration / Partnership

³ Adapted from F. Ackermann & C. Eden (2011) *Making strategy: Mapping out strategic success* (2nd ed.). London: Sage, pp. 230–252; E. Eden & F. Ackermann (1998) *Making strategy: The journey of strategic management*. Thousand Oaks, CA: Sage, pp. 121–125; Bryson (2011), pp. 132–137, 405–409.

⁴ J. Bundy, C. Shropshire & A. Buchholz (2013) Strategic cognition and issue salience: Toward an explanation of firm responsiveness to stakeholder concerns. *Academy of Management Review*, 38(3), pp. 352–376.

⁵ Bromell (2017), pp. 157–160.

8. Competition and conflict sap energy. What is our strategy to neutralise opposition and manage relationships with stakeholders with competing or conflicting interests, particularly if they have a significant level of influence or power over what we want to do?

Stakeholder	Strategy / tactics

Date: 29 November 2019

Presented by: David Bromell, Secretariat

Leadership of continuing CREDS projects

Purpose

1. This paper invites the Mayoral Forum to appoint lead members to oversee continuing projects on an interim basis until the Forum has developed a new Canterbury Regional Development Strategy and work programmes to implement this.

Recommendations

That the Canterbury Mayoral Forum:

1. **appoint lead members to oversee continuing projects until the Forum has developed its regional development strategy and work programme for 2020–22.**

Background

2. As detailed in the Briefing to Incoming Members of the Mayoral Forum (BIM), the *Canterbury Regional Economic Development Strategy* (CREDS) included seven work programmes, each led by one or more members of the Forum.
3. Major continuing projects are outlined in the BIM in paragraphs 43 to 61. Projects in the Value-added production work programme received significant, multi-year funding from the Provincial Growth Fund:
 - \$1M for food, fibre and agritech, 2017/18 to 2021/22
 - \$0.45M for high-value manufacturing, 2017/18 to 2020/21.
4. To ensure continuity and provide governance support between meetings, the secretariat requests the Mayoral Forum to appoint members to oversee continuing projects until the Forum has developed a new strategy for 2020–22. Projects are managed by the CREDS Project Manager (Bill Peacocke).

Continuing work programmes

5. Major continuing work programmes are detailed in the table below.

Work programme	Current issues	Lead 2016-19	Proposed interim lead
Canterbury Water Management Strategy	Work programme to implement the Fit for the Future review	ECan Chair Steve Lowndes	ECan Chair Jenny Hughey
Value-added production	Multi-year funding for projects in food, fibre and agritech and high-value manufacturing	Craig Rowley (Waimate)	Craig Rowley (Waimate)
South Island destination management plan	Wind up stage 1 and initiate stage 2	Sam Broughton (Selwyn)	Sam Broughton (Selwyn)
Education and training for a skilled workforce	Consultation on design and implementation of the Reform of Vocational Education	David Ayers (Waimakariri) and CE Jim Palmer	Dan Gordon and CE Jim Palmer (Waimakariri)
Digital connectivity	Wind up projects to map coverage gaps and publish stories of uptake and use by businesses in rural Canterbury	Damon Odey (Timaru)	On nomination
Canterbury story	Wrap up project and ensure its ongoing development and use	David Ayers (Waimakariri) and CE Jim Palmer	Dan Gordon and CE Jim Palmer (Waimakariri)
South Island Events Calendar	Wrap up project and ensure its ongoing development and use	Sam Broughton (Selwyn)	Sam Broughton (Selwyn)

6. Background and latest updates on these continuing projects is attached as Appendix 1.
7. As the Forum develops its strategy for 2020–22, there will be opportunities to consider how continuing projects might be accommodated within this.

Cost, compliance and communication

Financial implications

8. Projects relating to value-added production, digital connectivity and the first stage of developing a South Island destination management plan received central government funding from the Regional Growth Programme or Provincial Growth Fund administered by the Ministry of Business, Innovation and Employment (MBIE). Environment Canterbury acts as fund-holder for the Mayoral Forum.
9. Most funding contracts, other than the multi-year value-added production projects, expire at the end of 2019. The exception to this is the South Island Events Calendar, which has been extended to 15 February 2020.

Risk assessment and legal compliance

10. We report to MBIE against milestones and deliverables for projects funded from the Regional Growth Programme or Provincial Growth Fund (see agenda item 12c).

Attachments

- Continuing CREDS projects – background and latest updates

Appendix 1: Continuing CREDS projects – background and latest updates

Work programme	Current issues	Updates
Canterbury Water Management Strategy	<p>Work programme to implement the Fit for the Future review</p> <p>Continue to monitor implementation of the CWMS</p>	<ul style="list-style-type: none"> Working group established to refine and prioritise regional work programme to implement 2025 target Initial stocktake of current work underway to identify existing work that contributes towards meeting 2025 targets and areas for further work/investment Interim update to be provided to Mayoral Forum February 2020 Final report planned for Mayoral Forum May 2020 Implementation monitoring ongoing – Mayoral Forum to continue receiving quarterly reports
Value-added production	<p>Multi-year funding for projects in food, fibre and agritech and high-value manufacturing</p>	<ul style="list-style-type: none"> Stage one output was a report incorporating a Roadmap (focusing on four priority areas) to be known as the 'Canterbury Food and Fibre Industry Innovations Gateway to 2050' initiative The Roadmap was adopted by the Canterbury Mayoral Forum in December 2018 The project has focussed on driving leadership and collaboration for food, fibre and agritech between industry, central government and other key stakeholders across Canterbury A forum of senior agricultural business leaders was held on 16 October 2019. Key outcomes identified were the need to: <ul style="list-style-type: none"> build trusted evidence to support regulations create a positive environment/perception of agriculture through leadership of debates and regular communications apply critical thinking techniques to issues, and not just follow the noise. A half-day Forum is planned for 10 February 2020 to promote Canterbury's programme to central government
South Island destination management plan	<p>Wind up stage 1 and initiate stage 2</p>	<ul style="list-style-type: none"> Project initiated by CMF with funding received from the Provincial Growth Fund An Inter-regional Steering Group was established in November 2018, comprising nominated Mayors from South Island Mayoral Forums, Regional Tourism Organisations (RTOs), Destination Tourism Organisations (DTOs) and central government (MBIE, NZTA, and DoC) Stafford Strategy was appointed as the lead consultant (with previous experience having led the Auckland and Southland Destination Management Plans)

		<ul style="list-style-type: none"> • The draft South Island Destination Management Plan, together with an abridged summary overview report, were presented to LGNZ Zone 5 & 6 members in mid-November 2019 • Consultation on the final draft South Island Destination Management Plan will continue with South Island RTOs/DTOs and relevant industry operators over the remainder of 2019. The final draft plan will be presented to the Canterbury Mayoral Forum for sign-off in February 2020.
Education and training for a skilled workforce	<p>Continuing to support and facilitate engagement between tertiary providers in Canterbury</p> <p>Consultation on design and implementation of the Reform of Vocational Education (ROVE)</p> <p>Support youth transitions</p>	<ul style="list-style-type: none"> • Since 2015 Mayor David Ayers facilitated an education and training governance group – to support alignment between business, education and local government sectors and ensure Canterbury has an appropriately skilled and educated workforce • Mayor Ayers worked with the governance group to develop a Mayoral Forum submission on the ROVE proposals in April 2019. Implementation of the reforms needs to be monitored, to ensure they work for Canterbury and the South Island • The Government's new education-to-employment brokerage service (23 Oct 2019) is modelled on Aoraki Development's youth transitions service, which was a project in the CREDS 2016–19.
Digital connectivity	<p>Wind up projects to map coverage gaps and publish stories of uptake and use by businesses in rural Canterbury</p>	<ul style="list-style-type: none"> • Publication of 'digital hero' case studies is underway. As at 19 November, 30 stories had been drafted and 29 separate articles (some duplicated) had been published. Remaining articles to be progressively published during November • Wireless broadband coverage in the region continues to improve over time. We are working with Crown Infrastructure Partners to create and publish rollout information on the implementation of Broadband in Canterbury.
Canterbury story	<p>Wrap up project and ensure its ongoing development and use</p>	<ul style="list-style-type: none"> • ChristchurchNZ has worked with councils to create a Canterbury Story toolkit for use by businesses, investors, and councils (https://www.canterburystory.co.nz). The material will support an aligned story for Christchurch and Canterbury. • The toolkit includes high resolution, open-source images, video and case studies for use in promotional and other material such as brochures for tourism purposes and for attracting businesses, new residents, etc. • For the value of this asset to be realised, the Forum may wish to appoint a lead person to champion and promote its use.

South Island Events Calendar	Wrap up project and ensure its ongoing development and use	<ul style="list-style-type: none">• ChristchurchNZ has presented the proposed digital Events Calendar platform to a variety of DTOs and RTOs in the lower South Island. Feedback has been positive• The Calendar is expected to 'go live' in early February 2020, and the project is expected to be completed by mid-February 2020.
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Date: 29 November 2019

Presented by: Bill Bayfield, Environment Canterbury

Canterbury Water Management Strategy: Background and progress update

Purpose

1. This paper provides the Canterbury Mayoral Forum with background on the Canterbury Water Management Strategy (CWMS), work undertaken through the recently completed 'Fit for the Future' project, and a summary of the Water Management (Regional and Zone) Committees' priorities for 2019/2020.

Recommendations

That the Canterbury Mayoral Forum:

1. **receive this report**
2. **note Environment Canterbury's offer to provide a CWMS briefing to each Mayor and/or Council if requested**
3. **note that territorial authorities will lead the process to identify Councillor nominees for appointment by the Mayoral Forum in February 2020 to the CWMS Regional Water Management Committee (one for each sub-region – North Canterbury, Christchurch City, Mid Canterbury and South Canterbury).**

Canterbury Water Management Strategy background

2. The CWMS is the culmination of a process that started in 1999 with the development of the Canterbury Strategic Water Study. The study was initiated in response to severe droughts in the 1980s and 1990s and the realisation that the applicant-driven approach to implementing water management would not ensure consideration of all the values placed on Canterbury's freshwater resources.
3. The CWMS was an initiative of the Canterbury Mayoral Forum to provide a strategic long-term response to this complex and multi-faceted issue. It is an inter-generational strategy that provides a collaborative framework to manage the region's freshwater. It involves a partnership approach between Environment Canterbury, Canterbury's territorial authorities, Ngāi Tahu and a range of organisations with an interest in freshwater. The CWMS was finalised and signed off by the Mayoral Forum in 2009.

4. The overarching vision of the CWMS is 'to gain the greatest cultural, economic, environmental, recreational and social benefits from our water resources within a sustainable framework both now and for future generations'. This vision is supported by a number of fundamental principles including sustainable management, a regional approach and kaitiakitanga. The strategy also includes first- and second-order priorities for use of water and 10 targets areas with timebound goals.
5. The CWMS is aligned to meet the National Policy Statement for Freshwater Management 2014. It is also well-positioned to meet upcoming changes signalled by the Essential Freshwater programme being led by the Ministry for the Environment.

Regional and Zone Committees

6. The strength of the CWMS relies on partnership and the empowerment of communities through the regional committee and 10 water management zone committees.
7. The Regional Water Management Committee and 10 Zone Water Management Committees were established to help implement the CWMS across the region. The regional committee oversees and monitors CWMS progress at a regional level, while zone committees deliver the strategy locally. The committees include representatives from Environment Canterbury, territorial authorities, rūnanga and community members.
8. Four Councillor representatives, one from each of the sub-regions: North Canterbury (Kaikōura, Hurunui and Waimakariri District Councils); Christchurch City, Mid Canterbury (Selwyn and Ashburton District Councils); and South Canterbury (Timaru, Mackenzie, Waimate and Waitaki District Councils) will need to be confirmed for the CWMS Regional Water Management Committee. It is recommended that territorial authorities develop a process to recommend a single Councillor representative for each sub-region for consideration at the Chief Executives Forum meeting on 27 January 2020. The Mayoral Forum will be requested to confirm recommended Councillor representatives at its meeting on 28 February 2020.
9. In addition, each territorial authority will nominate a Councillor representative to its relevant zone committee by the end of November 2019.
10. During the last nine years, the committees have been focused on developing and implementing Zone Implementation Programmes (ZIPs) and ZIP Addenda (ZIPAs). Both documents are prepared through a collaborative process with the community and include actions and tactics to give effect to the CWMS.
11. Implementing the recommendations in ZIPs and ZIPAs is the foundation of the work of the zone committees. The committees meet regularly, and each develops an annual zone committee work programme that includes priority recommendations and the actions required to deliver these. The committees make recommendations to councils and work with partners, stakeholders and communities to deliver the actions in their work programme.

Fit for the Future project

12. Ten years into the CWMS journey, the Mayoral Forum continues to lead the collaborative approach. The 'Fit for the Future' project was initiated by the Mayoral Forum in early 2018 to develop intermediary goals for 2025 and 2030 and ensure that the CWMS continues to provide meaningful guidance to meet the National Policy Statement for Freshwater Management.
13. A joint-council Project Steering Group provided oversight and support for the project. Consistent with the CWMS approach, a collaborative engagement framework was used to obtain feedback from a wide range of stakeholders.
14. A draft regional work programme was also developed to ensure the 2025 and 2030 goals could be delivered. The draft regional work programme identified actions, leads and partners based on existing knowledge of activities already being undertaken by CWMS partners and other agencies. The draft regional work programme recognises the existing work that is already being undertaken by territorial authorities and identifies possible additional actions needed.
15. At its meeting on 24 May 2019, the Mayoral Forum approved the CWMS goals for 2025 and 2030. These goals have now been included in the CWMS Strategy (see this [link](#) for the full strategy). The Mayoral Forum also agreed that the regional work programme be further developed to support the goals.
16. In July 2019, the Chief Executives Forum commissioned the Canterbury Operations Forum to oversee the refinement of the draft regional work programme to support implementation of CWMS goals, based on work emerging from the Fit for the Future project. The Chief Executives Forum also asked the Operations Forum to provide a progress report to the Mayoral Forum by February 2020.
17. At its meeting on 16 September 2019, the Operations Forum agreed to set up a Joint Working Group with representatives from each territorial authority and Environment Canterbury. The working group will provide advice and assist with the prioritisation of a work programme relevant to each council in line with their planning to develop 2021–2031 Long-Term Plans. The working group held its first meeting on 31 October to further discuss the scope of work on the regional work programme.

Implementing the CWMS

18. The Mayoral Forum continues to provide overall leadership for the CWMS, supported by the Chief Executives Forum and other regional forums and working groups.

Environment Canterbury's role in the CWMS

19. Environment Canterbury supports and works with territorial authorities and a number of other organisations to implement a range of statutory and non-statutory actions to support the implementation of the CWMS. Examples include:
 - developing joint work programmes with CWMS partners

- fostering local CWMS leadership through water management committees
- collaborating with partners, industry and community groups to deliver local actions to improve water quality
- supporting landowners to implement Good Management Practices
- engaging with communities to develop recommendations that inform changes to the freshwater planning framework
- monitoring and enforcing the freshwater planning framework
- monitoring freshwater resources and sharing evidence-based stories with communities.

20. Environment Canterbury Zone Facilitators and Zone Delivery teams also play a key role in supporting the water management committees, alongside other CWMS partners and stakeholders.

Territorial authorities' role

21. Territorial authorities work with Environment Canterbury and a range of organisations and individuals to implement the CWMS by developing and resourcing work programmes to deliver the 2025 and 2030 CWMS goals and by supporting the zone committees' annual work programmes. Examples include:

- upgrading drinking water infrastructure
- improving stormwater and wastewater systems
- improving and developing new recreational opportunities
- working with rūnanga on key projects
- supporting landowners to undertake projects.

Key partners and agencies

22. Councils partner with Te Rūnanga o Ngāi Tahu and papatipu rūnanga and work with organisations such as the Canterbury District Health Board, the dairy and irrigation industry, the Department of Conservation (DoC), the New Zealand Fish & Game Council (Fish & Game) and non-government organisations such as Forest and Bird to implement specific CWMS targets through a range of programmes and projects. Examples include:

- Braided River Action Group – a multi-agency group with representation from Te Rūnanga o Ngāi Tahu, Land Information New Zealand, DoC, Environment Canterbury, territorial authorities, Federated Farmers and Fish & Game
- Canterbury Drinking Water Reference Group – representatives from all territorial authorities, Environment Canterbury and the Canterbury District Health Board work together to share information and resourcing on community drinking water
- Mackenzie Basin Agency Alignment Programme – an alliance between the five agencies with statutory responsibilities in the Mackenzie Basin to ensure the

agencies work together to support improvements to environmental and community outcomes

- Whakaora Te Waihora – an operational programme of the Te Waihora Co-Governance Group (Te Rūnanga o Ngāi Tahu, Environment Canterbury, Selwyn District Council and DoC) to improve environmental outcomes for the lake and its catchment
- a regional climate change risk assessment to build a shared understanding of the key climate change risks (threats and opportunities) to Canterbury, with a particular focus on local government responsibilities and existing/planned risk management strategies.

Reporting on progress towards the targets

23. Every two years, Environment Canterbury produces a report on progress towards the 10 target areas. The latest Targets Progress Report 2019 was prepared over the 2017–2019 period and shows that, although we have made progress in some areas, there is still much to do. For further details see this [link](#).
24. Environment Canterbury also provides quarterly updates to the Chief Executives Forum and Mayoral Forum on region-wide progress in implementing the CWMS.
25. These quarterly reports provide a summary of the last three months' progress of zone committee projects and provide information on the latest freshwater-related policy and RMA planning, news and events.
26. As work progresses on implementing the Fit for the Future work programme, future quarterly reports to the Mayoral Forum will focus on reporting on delivery of the CWMS targets.

Regional and zone committee updates

27. Regional and zone committees, working with the zone managers and facilitators, produce an annual report of each committee's achievements over the last year and identify challenges and opportunities. A summary of the committees' priorities for 2019/2020 has been included in Appendix 1. For further detail see this [link](#).

Key updates from Environment Canterbury

Progress on the Canterbury Land and Water Regional Plan (LWRP)

28. The Canterbury Land and Water Regional Plan (LWRP) provides the regulatory framework for managing effects of land use and water use on our rivers, lakes and wetlands. The region-wide framework was made operative in 2012. Subsequent plan changes provide a more local-scale framework to manage issues unique to sub-regions.
 - Plan Change 1, Selwyn-Waihora was made operative on 1 February 2016.

- Plan Change 2, Hinds was made operative on 1 June 2018.
 - Plan Change 3, South Coastal Canterbury was made operative on 1 September 2017.
 - Plan Change 4, an omnibus change to the LWRP, was made operative on 11 March 2017.
 - Plan Change 5, Part A revises the regional level approach to farm nutrient management and incorporates nutrient discharge limits based on industry-agreed Good Management Practices (GMP). This plan change to the LWRP was made operative on 1 February 2019. As part of the process to settle appeals on the plan change, the external working group continues to work through implementation challenges.
 - Plan Change 5, Part B, which introduces specific water quality limits and related policies and rules for the Waitaki catchment, was made operative on 1 February 2019.
 - Plan Change 6, Wairewa/Lake Forsyth, was made operative on 1 February 2017.
29. Environment Canterbury has recently notified Plan Change 7 to the Land and Water Regional Plan (LWRP). This plan change has been prepared in three parts. The first part is an omnibus change that proposes further changes to region-wide policies and rules in the LWRP to:
- provide greater protection to habitats of freshwater species
 - enable consideration of Ngāi Tahu values in relation to a broader range of activities
 - allow the use of managed aquifer recharge across the region
 - provide a revised nutrient framework for commercial vegetable growing operations.
30. The second and third parts of Plan Change 7 relate to the Waimakariri and Orari-Temuka-Opihi-Pareora (OTOP) sub-regions. These parts of the plan change have been developed in collaboration with the Waimakariri and OTOPI Zone Committees. The types of changes proposed include greater reductions in nutrients lost from farming practices, to limit the effect of different land uses on water quality and increases in minimum flow. It also includes a reduction in allocation in catchments where community outcomes are not being achieved.
31. Formal consultation on PC7 began on 20 July 2019 and closed on 13 September. 558 submissions were received and are being worked through. Hearings are planned to be held in mid-2020.
32. A plan change to the Hurunui-Waiarau River Regional Plan was notified in May 2019. Hearings will be held later this year with recommendations expected to be made in mid-2020.

Progress on implementing the Canterbury Water Management Strategy

33. Industry has worked with Environment Canterbury to identify what Good Management Practice (GMP) relating to water quality and nutrient loss means at the farm level for the range of farm systems in Canterbury. To achieve GMP each farmer must develop a Farm Environment Plan (FEP) if required as part of their resource consent. FEPs can help to identify on-farm environmental risks and set out a programme to manage them. FEPs can be prepared and managed via a farm's irrigation scheme or at the individual farm level.
34. FEPs are audited by certified auditors under the Canterbury Farm Environment Plan Auditor Certification Programme. Auditors are also audited to provide continuous evidence that both FEPs and audit reports meet the required standard as required by the accreditation body.

Zone Committee and Zone Delivery programmes

35. Zone committees continue to work to the programme agreed to with their zone teams. The main focus across these teams is on getting farmers to Good Management Practice, working with industry and with farmers on keeping stock from waterways and water metering. Zone Committee Annual Reports for 2019 will be available early next year. 2018 annual reports are available at: <https://www.ecan.govt.nz/your-region/your-environment/water/whats-happening-in-my-water-zone/>
36. Joint Work Programmes continue to be developed with key partners such as Irrigation New Zealand and Fish & Game.

Freshwater restoration projects

37. Since 2010, \$10.3m has been allocated for over 560 projects across a range of ecosystems in partnership with individuals and land care groups through the Immediate Steps Biodiversity Programme.
38. Work continues on two major freshwater restoration projects:
 - Whakaora Te Waihora – Phase Two is underway with the design phase of the main project Whakaora Te Ahuriri complete
 - Wainono Restoration Project – work continues under Te Mano o Te Wai including mahinga kai protection, farm surveys and mitigations to manage sediment, endangered fish habitat protection, planting and amenity development.
39. Significant investment and progress on **environmental infrastructure** projects to improve water quality, increase river flows and groundwater levels continue to be trialled in the region.
 - The Selwyn/Waikirikiri Near River Recharge (NRR) project in Hororata is designed to recharge the Selwyn/Waikirikiri River system during dry periods to reduce the cultural, environmental and social impacts of sustained low groundwater and low flows.

- The Targeted Stream Augmentation pilot site at Broadacres in Selwyn uses a solar-powered groundwater pump to supply a tributary of the lower Selwyn/Waikirikiri River system during dry periods. This tributary was a stronghold for Canterbury mudfish, freshwater crayfish and mussels until they were decimated in the 2014–16 drought but has since shown signs of recovery.
 - The Ashburton-Hinds Managed Aquifer Recharge (MAR) project began in 2016 using unrequired water from the Ashburton Council stockwater system to recharge groundwater via a soakage pit at a pilot trial site. Year 3 concluded in June 2019 with the annual recharge volume exceeding 5.5 million m³ of clean water (over 12 sites), up from 1.85 million m³ in Year 2 (a single pilot site). The MAR Governance Group which began the project has been replaced by a new community trust (Hekeao Hinds Water Enhancement Trust) established in May 2019 to continue work on these projects.
 - Managed Aquifer Recharge and Permeable Reactive Barrier (PBR) trials in the Silverstream/Kaiapoi River catchment in the Waimakariri District began in late 2017. Both projects have shown promising early results. The MAR trial uses water from the Waimakariri Irrigation Scheme to recharge groundwater via a redundant water race. The PRB trial aims to remove nitrate from groundwater by passing it through a wood chip bioreactor, which converts the nitrate to nitrogen gas.
40. The **fish screen improvement campaign** initially focused on 50 consents with a fish screen condition, selected with input from rūnanga, the Department of Conservation and Fish & Game. These consents are located mainly at large intakes or environmentally significant or sensitive sites. The industry-initiated Fish Screen Working Party, operating under the CWMS Regional Committee, continues to investigate information gaps to inform improvements to intake configuration and practices, with particular regard to native fish species.
41. The Ministry for Primary Industries (MPI) has offered support from the Sustainable Food and Fibre Fund for an industry-led approach to better define good practices for fish screens with a focus on native fish species. The Working Party is finalising a work programme and funding (with MPI support) on native fish behaviour around intakes/ screens and design notes.

Key policy update

42. The Action Plan for Healthy Waterways discussion document (part of the Essential Freshwater programme) was released for consultation on 5 September 2019. It sets out proposals to stop further degradation and reverse past damage to New Zealand's freshwater resources. Several advisory groups (Kahui Wai Māori, Freshwater Leaders, Science & Technical and Regional Councils) informed the proposals. The freshwater management package is heavily focused on clarifying policy direction and setting new regulations under the Resource Management Act.

43. The submission period was extended to 31 October 2019. A regional submission was made on the discussion document by the Mayoral Forum. An independent panel, chaired by David Sheppard, will consider all submissions before Cabinet considers final regulations for freshwater. The timing of this has not yet been confirmed.
44. The central government review of Three Waters (led by the Department of Internal Affairs with support from the Ministry of Health and the Ministry for the Environment) continues to progress. Cabinet decisions on the regulatory framework for Three Waters were released on 1 August 2019. The new regulatory framework includes:
 - a new regulator that will have oversight and stewardship of the Three Waters system
 - new obligations on territorial authorities to ensure access to clean drinking water, and for all drinking water suppliers to register with the regulator
 - lifting performance of Three Waters assets.
45. A stand-alone Crown entity to regulate drinking water in New Zealand was announced on 25 October 2019. The new independent regulator will be responsible for ensuring supplies of safe, clean drinking water to all New Zealand households and communities, and also provide central oversight and guidance of wastewater and stormwater regulatory functions. Associated legislation for the establishment of the new regulator will be introduced to Parliament in the coming months and is expected to be passed in 2020.
46. Further announcements from the Three Waters review are expected over the coming 12 months, including:
 - Cabinet decisions on nationwide service delivery options before the end of 2019
 - a new Water Services Bill that will implement the new drinking water regulatory system to be introduced to Parliament before the end of 2019
 - new National Environmental Standards for Sources of Human Drinking Water and Wastewater Discharges and Overflows to be released by mid-2020.
47. The Resource Management Amendment Bill had its first reading on 26 September 2019. The objectives of this Bill are to reduce complexity, increase certainty, restore public participation opportunities and improve RMA processes. The Bill repeals a number of amendments made in 2017 through the Resource Legislation Amendment Bill. This Bill also supports the urgent need to improve freshwater management and outcomes in New Zealand with provisions for freshwater planning processes. Submissions were due to the Environment Select Committee by 7 November 2019.

Appendix 1: Zone Committees 2019-2020 priorities, challenges and opportunities

CWMS Committee	Priorities	Challenges and opportunities
<p><u>Kaikōura</u></p> <p>For more further details see this link</p>	<p>Driving community projects to protect and enhance biodiversity e.g. 'Love the Lyell'</p> <p>Educating local farmers about irrigation efficiency and mahinga kai values</p> <p>Supporting the Kaikōura Plains Recovery Project to assist farmers with recovering from 2016 earthquakes</p>	<p>Protecting the few natural wetlands that remain</p> <p>Supporting farmers to meet plan requirements and implement Good Management Practices</p>
<p><u>Hurunui-Waiiau</u></p> <p>For more further details see this link</p>	<p>Fixing the '10%' rule, which has frustrated dryland farmers since 2014, now the subject of Plan Change 1 to the Hurunui River Regional Plan</p> <p>Protecting threatened braided river bird species through predator control and island creation</p> <p>Working with community groups to protect and enhance wetlands and biodiversity</p> <p>SPLASH project to improve local swimming holes</p>	<p>Working with Amuri Irrigation Company to ensure that water is managed in an integrated way and nutrient discharges are managed effectively</p> <p>Developing a flagship project for the protection and enhancement of wetlands</p>
<p><u>Waimakariri</u></p> <p>For more further details see this link</p>	<p>The committee completed an extensive collaborative process to develop a package of recommendations to deliver community aspirations for water. Some of these recommendations are part of an RMA plan change process and others will be delivered through a work programme for actions on the ground.</p> <p>Supporting a three-year (began in late 2018) infiltration trial to reduce nitrates in Silverstream</p>	<p>Working with communities to develop Catchment Management Plans to improve water quality in sub-catchments, commencing in the lower Ashley-Rakahuri catchment</p>
<p><u>Christchurch-West Melton</u></p> <p>For more further details see this link</p>	<p>Continuing the Stormwater Superhero Campaign to educate and empower residents and businesses to tackle stormwater pollution</p> <p>Influencing central government to help address heavy metals in urban waterways</p> <p>Working with partners to educate residents about the city's drinking water supply, risks and opportunities</p> <p>Developing a dryland biodiversity hub on the south side of the Waimakariri River</p>	<p>Working with Christchurch City Council to deliver the committee's Action Plan</p> <p>Opportunities to enhance biodiversity on the Port Hills</p> <p>Reducing sediment input to the Heathcote/Ōpāwaho River</p>
<p><u>Bank Peninsula</u></p> <p>For more further details see this link</p>	<p>Supporting community groups to protect and enhance biodiversity across the Peninsula</p> <p>Supporting the implementation of the Whaka Ora Catchment Management Plan</p> <p>Reducing sediment loss in Whakaraupō and Wairewa Catchments</p>	<p>Influencing CWMS partners to help resource and fund the implementation of the committee's work programme</p> <p>Working with Christchurch City Council to reduce sediment loss from the roading network and ensure that native fish passage is enabled</p>

CWMS Committee	Priorities	Challenges and opportunities
<p><u>Selwyn-Waihora</u> For more further details see this link</p>	<p>Implementing the 'Swimmable Selwyn @ Coes Ford' project Strong engagement with rūnanga and communities Considering the recommendations of the 2019 Waikirikiri/Selwyn River Working Group that advised the committee how to achieve a healthy Waikirikiri/Selwyn River Assessing and understanding progress to-date and identifying next priorities for the committee</p>	<p>Working with CWMS partners to resource and fund the delivery of recommendations from the Waikirikiri/Selwyn River Working Group Continued relationship building with Co-Governors and young people Taking an urban water focus in the fast-growing Selwyn District</p>
<p><u>Ashburton</u> For more further details see this link</p>	<p>Developing a management strategy to improve the Hakatere/Ashburton River Mouth Improving water quality in the Ashburton Lakes Supporting the MAR Community Trust to explore opportunities to use managed aquifer recharge to improve drinking water quality, ecosystem health and flows in lowland streams Supporting farmers to implement Good Management Practices</p>	<p>Environment Canterbury is undertaking a consent review to implement the new minimum flow requirements for the Hakatere/Ashburton River Addressing community concerns about reliability of the water supply to the Wakanui hapua/lagoon Improving water quality in Carters Creek, which feeds into Lake Hood</p>
<p><u>Orari-Temuka-Opihi-Pareora</u> For more further details see this link</p>	<p>The committee completed an extensive collaborative process to develop a package of recommendations to deliver community aspirations for water. Some of these recommendations are part of an RMA plan change process and others will be delivered through a work programme for actions on the ground. Working with Timaru District Council to support the Otipua-Saltwater Creek Catchment Group to improve the quality and flow of water in the popular recreation reserve Supporting mahinga kai and biodiversity projects such as wetland enhancement and roosting habitat for the endangered long tail bats</p>	<p>The ongoing need to work with CWMS partners to resource and fund the committee's recommendations Helping farmers to understand new planning requirements and Good Management Practices Driving improvements in water sharing and water use efficiency in over allocated catchments</p>
<p><u>Upper Waitaki</u> For more further details see this link</p>	<p>Responding to exceedance to the Trophic Level Index trigger level in Ahuriri Arm of Lake Benmore Implementing the Love your Lakes Campaign to reduce the impacts of tourism on water quality Working with District Councils and agencies to ensure sufficient toilet facilities are provided for in public areas and camping grounds</p>	<p>Sharing water quality information with the community and helping landowners understand the implications of changes in the water quality in the Ahuriri Arm of Lake Benmore and actions they can take Ongoing need for agencies to align and effectively manage the impacts of tourism</p>

CWMS Committee	Priorities	Challenges and opportunities
<p><u>Lower Waitaki</u> For more further details see this link</p>	<p>Completing the Te Mana o Te Wai project to improve water quality and mahinga kai in Wainono Lagoon</p> <p>Exploring ongoing opportunities for youth engagement, education and recreational amenities at Wainono</p> <p>Supporting local catchment groups to educate farmers about Good Management Practices and Farm Environment Plans</p> <p>Working with the Waihao Wainono Community Catchment Group to improve water quality and amenities at the popular swimming spot ‘the black hole’</p>	<p>Supporting local rūnanga to explore opportunities for augmenting Wainono lagoon</p>
<p><u>Regional</u> For more further details see this link</p>	<p>‘Clearing house’ for information to the Regional Committee and out to Zone Committees</p> <p>Monitoring, reporting, reviewing, adapting:</p> <ul style="list-style-type: none"> • current state and trends • actions being taken • different voices / different perspectives <p>2025 Targets with a focus on:</p> <ul style="list-style-type: none"> • where progress is slow • what requires a rethink • what requires collective leadership <p>Practical project/s:</p> <ul style="list-style-type: none"> • fish screens and fish habitat <p>Tell the CWMS story:</p> <ul style="list-style-type: none"> • celebrate people, progress and projects • identify where/what isn’t working and what is being done in response <p>Action on the ground:</p> <ul style="list-style-type: none"> • inspiring others, growing resources • identifying barriers and what makes for successful funding applications. 	<p>Holding & growing the collective commitment to deliver the CWMS.</p> <p>Continue to focus on the delivery of the 2025 targets.</p> <p>Continue to work with ECan to ensure monitoring/reporting information provides communities with the information they need</p> <p>Aligning and adapting to central government’s Freshwater Initiatives.</p>

Date: 29 November 2019

Presented by: Jim Palmer, Chair, Chief Executives Forum

Regional forums update

Purpose

1. This paper reports on the work of the Regional Forums since August 2019.

Recommendations

That the Canterbury Mayoral Forum:

1. **receive the report.**

Chief Executives Forum

2. The Chief Executives Forum met on 4 November 2019. Agenda items included:
 - welcoming Dawn Baxendale, new Chief Executive of Christchurch City Council, to her first meeting
 - reflections on the recent local body elections – Chief Executives shared what the outcomes and changes were to their respective councils, and the priorities conveyed by elected members for this local government term
 - endorsing a proposed process to develop a Canterbury Regional Development Strategy 2020–2022 (agenda item 9)
 - wrapping up the 2017–2019 three-year work programme and agreeing to a new three-year work programme for 2020–2022
 - a presentation from the Climate Change working group on the initial draft climate change risk assessment for the region. This project was initiated to help councils to understand and respond to risks posed by climate change in Canterbury and is aligned with the national climate change risk assessment.
3. The Chief Executives Forum also confirmed the Chairs of regional forums for 2020. Chairs of each Forum are elected annually and must be a Chief Executive. Forum Chairs for 2020 will be:
 - Chief Executives Forum – Jim Palmer (continuing)
 - Policy Forum – Bill Bayfield (continuing)
 - Corporate Forum – Bede Carran
 - Operations Forum – Hamish Dobbie.

Corporate Forum

4. The Corporate Forum met on 16 September 2019. Agenda items included:
 - continuing discussions about potential collaborative services for councils, including updates on legal provisioning and procurement frameworks
 - developing a work programme for the next three years
 - updates from Finance Managers, Records and Information Managers, Chief Information Officers and Public Records Act Executive Sponsors working groups.

Operations Forum

5. The Operations Forum met on 16 September 2019. Agenda items included:
 - supporting the implementation of the new CWMS Fit for the Future targets. This follows on from the request by the Chief Executives Forum to support the development of work programmes to meet the new targets and to inform resourcing decisions through 2021–31 Long-Term Plans. A short-life working group has been established to progress this work.
 - an update from the Health and Safety Managers working group on obligations for managing health and safety risks with council contractors
 - developing a work programme for the next three years
 - updates from the Drinking Water Reference Group, Stormwater Forum and Engineering Managers Group.

Policy Forum

6. The Policy Forum met on 11 October 2019. Agenda items included:
 - upcoming proposals from central government that are likely to affect Canterbury councils and communities
 - reviewing a draft regional submission on the *Action for healthy waterways* discussion document for consideration and approval by the Mayoral Forum
 - convening a short-life working group chaired by David Ward for collaboration on 2021–31 Long-Term Plans
 - a report back on the recent train-the-trainers workshop held in September 2019 on writing recommendations and effective peer review. The Forum agreed to sponsor regional workshops in 2020 on report template design and using 2018 Census data.
 - developing a work programme for the next three years
 - updates on the Canterbury Water Management Strategy, and from Canterbury Planning Managers and the Natural Hazards and Compliance, Monitoring and Enforcement working groups.

Three-year work programme 2020–22

WHAT	TASK	SPONSOR	LEAD	DUE	STATUS / NEXT STEPS
CANTERBURY REGIONAL DEVELOPMENT STRATEGY					
1. Canterbury Regional Development Strategy	Develop a Canterbury Regional Development Strategy for the 2020-2022 local government term	Mayoral Forum	CMF/Secretariat	30 June 2020	• agenda item 9
2. Continue to monitor implementation of the CWMS	To continue providing governance oversight and strategic support to the implementation of the Canterbury Water Management Strategy (CWMS)	Mayoral Forum	Jenny Hughey	30 Sep 2022	• Fit for the Future implementation update due Feb 2020
3. Food and Fibre Innovations project	Enabling leadership and support for the Canterbury community to work together to unlock opportunities across the value chain in the food and fibre sector, from on-farm to international markets. Incorporating the previous CREDS Value added production workstream	Mayoral Forum	Craig Rowley		•
4. CREDS 2016–2019 continuing programmes	To see through the completion of remaining projects from the 2016-2019 CREDS work programme: <ul style="list-style-type: none"> • mobile and broadband coverage mapping and analysis • promote uptake and use of digital technology • youth transitions • Canterbury Story • South Island Destination Management plan 	Mayoral Forum	Secretariat	1 March 2020	• agenda item 10
<i>Other Mayoral Forum items to be added as necessary to implement the Canterbury Regional Development Strategy 2020–22.</i>					
CANTERBURY CHIEF EXECUTIVES FORUM					
5. Review regional forums terms of reference	Three-yearly review of terms of reference for Chief Executives Forum, Policy Forum, Corporate Forum, Operations Forum	CEs Forum	Jim Palmer	30 Sep 2020	•
6. A consistent Canterbury story	Develop an agreed collective positioning story and investment proposition that we consistently communicate in and for Christchurch and Canterbury	CEs Forum	Jim Palmer		•
7. Three Waters response	Build a collaborative response to central government's Three Waters review, including: <ul style="list-style-type: none"> • build consensus on strategic intent – where we want to get to, in relation to national direction and developments • identify key risks, challenges and barriers • recommend priority actions for CEF consideration 	CEs Forum	COF / DWRG	31 Dec 2020	• awaiting further announcements from central government
CANTERBURY POLICY FORUM					
8. Collaboration on 2021 LTPs	Facilitate collaboration on 2021–31 Long-Term Plans – financial and infrastructure strategies, and strategic direction and community outcomes (the four wellbeings)	Policy Forum	David Ward / CCF	31 Mar 2020	•
9. Support each other to have a strong regional voice	Support a 'one strong voice for Canterbury' through the shared development of regional submissions and advocacy as requested by the Mayoral Forum and/or Chief Executives Forum on central government regulation and policy	Policy Forum		31 Dec 2020	•
10. Regional training workshops	Design and deliver two workshops during 2020 <ul style="list-style-type: none"> • report template design – with Toni Durham (Ashburton) • use of 2018 Census data – with Simon Markham (Waimakariri) 	Policy Forum	Secretariat	31 Dec 2020	•
11. Mana Whakahono a Rohe	Share information and develop a common understanding across Canterbury councils of Mana Whakahono a Rohe iwi/rūnanga participation agreements	Policy Forum		31 Dec 2020	•
12. Review of Canterbury Regional Policy Statement	Facilitate a regional perspective on Environment Canterbury's review of the Canterbury Regional Policy Statement	Policy Forum		31 Dec 2020	•
CANTERBURY CORPORATE FORUM					
13. IT systems and digital services	Lead development of a 10-year plan for Canterbury councils to move to a common platform for IT systems and digital services (including valuation and rating functions) and secure cost savings through group licensing procurement, with specific concrete actions to be implemented in each year of the 10-year plan <ul style="list-style-type: none"> • Conduct a stocktake of where everyone is at. • Develop a business case (with value proposition and a request for funding) to go to member councils to test and build consensus on a collective vision, 	Corporate Forum	CIOs	30 Jun 2020 30 Nov 2020	•

	commitment and understanding of what it might mean over time for procurement and renewal cycles				
14. Procurement	Develop a proposal for a joined-up procurement system/service for Canterbury councils, including legal services provisioning <ul style="list-style-type: none"> Develop a proposal for consideration by member councils 	Corporate Forum	CFMG	30 Nov 2020	•
15. Resource sharing	Facilitate resource sharing (staff capacity and capability) on a 'gifts and gains' basis – it won't always be a direct 'trade'; e.g. engineers, accreditation, planners, building inspectors ...; leveraging off moving to common systems and IT platforms where possible	Corporate Forum	CCF	30 Sep 2022	•
CANTERBURY OPERATIONS FORUM					
16. Co-ordination of waste minimisation plans	Align renewal of waste minimisation plans to provide a consistent approach to waste management across the region and improve efficiencies. <ul style="list-style-type: none"> Develop a proposal for consideration by member councils. 	Operations Forum	COF	31 Dec 2020	•
17. Road engineering to improve road safety	Engage with other roading agencies to align with best practice in designing and managing road engineering assets	Operations Forum	CEMG	31 Dec 2020	•
18. Implementing new Water Safety Plan format	Share advice and lessons between drinking water suppliers from implementing the new Water Safety Plan to improve compliance across the region	Operations Forum	DWRG		•
19. Shared approach to managing infrastructure	Develop a shared approach aligned to best practice for adaptation to climate change in 30-year Infrastructure Plans	Operations Forum	CEMG	31 Dec 2020	•

Key to acronyms

CEF Chief Executives Forum

CEMG Canterbury Engineering Managers Group

CFMG Canterbury Finance Managers Group

CIOs Chief Information Officers Group

CMF Canterbury Mayoral Forum

COF Canterbury Operations Forum

CPF Canterbury Policy Forum

CREDS Canterbury Regional Development Strategy

CWMS Canterbury Water Management Strategy

DWRG Drinking Water Reference Group

ECan Environment Canterbury